



Agenda Date: 11/20/2019  
Agenda Placement: 8B

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Cheryl P. Schuh for Timothy Healy - General Manager  
NS-Administration  
**REPORT BY:** Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003  
**SUBJECT:** Consider CASA Conference (1/21/20 -1/23/20)

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### **RECOMMENDATION**

Consider attendance at the CASA Winter Conference in Indian Wells, CA on January 21 through January 23, 2020.

### **EXECUTIVE SUMMARY**

The CASA Winter Conference will be held in Indian Wells, CA at the Renaissance Indian Wells on January 21st - 23rd, 2020. Staff would like to know which Board members would like to attend the conference for registration purposes, and which members would also like to attend the CSRMA conference on Tuesday morning, January 21st. Staff has tentatively held rooms for the conference for all Board members. Staff requests that the Board authorize travel on Monday, January 20th through Thursday, January 23rd.

The conference preliminary schedule is attached for your information.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

### **ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

A . CASA Preliminary Program

Napa Sanitation District: Approve

Reviewed By: Timothy Healy