



Agenda Date: 11/20/2019
Agenda Placement: 7C

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Jeff Tucker - Director of Administrative Services/CFO
NS-Administration
REPORT BY: WILLIAM MCWHIRT, SAFETY TRAINING & FLEET MAINT OFFICER - 258-6000 ext520
SUBJECT: Authorize Surplus of 2008 Ford Escape (Vehicle #176)

RECOMMENDATION

Authorize the surplus and sale at auction of vehicle #176 (2008 Ford Escape).

EXECUTIVE SUMMARY

Vehicle #176 –2008 Ford Escape, 82,200 miles. District Use: Used by NSD personnel for work related travel.

Through evaluation in the District's vehicle replacement program and analysis, it has been determined that Vehicle #176 has reached the end of its useful life. The vehicle is beyond economic repair. The interior of the vehicle is falling apart and it is in poor mechanical condition. This vehicle will tentatively be replaced with an electric or more fuel efficient hybrid vehicle next fiscal year as part of our CIP.

The estimated value of this vehicle, based on Kelly Blue Book, factoring in its current physical & mechanical condition, is less than \$2500 at auction.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Capital Fund.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: The vehicle is 12 years old and has over 82,000 miles on it. It is in poor physical and mechanical condition and is beyond economic refurbishment or repair.

Is the general fund affected? No

Future fiscal impact: None. Vehicle will tentatively be replaced in FY 20/21 as part of the Capital Improvement Plan, which will be approved by the Board in June 2020.

Consequences if not approved: If not approved, the vehicle will remain in service as is. No additional funds will be used for refurbishment or repair.

Additional Information: None.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Surplus Property Disposal 2008 Ford Escape

Napa Sanitation District: Approve
Reviewed By: Jeff Tucker