



Agenda Date: 10/7/2020
Agenda Placement: 7B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Cyndi Bolden for Timothy Healy - General Manager
NS-Administration
REPORT BY: Regina Bataller-Byrd, Administrative Assistant II - 258-6022
SUBJECT: Receive County of Napa Voucher Register Dated 9/01/20 through 9/21/20

RECOMMENDATION

Receive County of Napa Voucher Register Dated 9/01/20 through 9/21/20.

EXECUTIVE SUMMARY

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 301,165.35
<u>Capital Projects</u>	<u>\$ 2,623,389.38</u>
Total All Accounts	\$ 2,924,554.73

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

Budget adjustments were made in operating and capital account this period, copies of which are attached.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Voucher Register
- B . US Bank Charges
- C . Budget Transfer

Napa Sanitation District: Approve

Reviewed By: Timothy Healy