

Agenda Date: 10/17/2018 Agenda Placement: 7C

Napa Sanitation District **Board Agenda Letter**

TO: Honorable Board of Directors

FROM: Cheryl P. Schuh for Timothy Healy - General Manager

NS-General Manager Office

REPORT BY: Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003

SUBJECT: Cancel Regular Meeting on November 21, 2018

RECOMMENDATION

Cancel the Regular Board meeting on November 21, 2018 due to the Thanksgiving Holiday.

EXECUTIVE SUMMARY

Staff requests that the Board cancel the November 21, 2018 Regular Board meeting due to the Thanksgiving holiday.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy