



Agenda Date: 10/17/2018  
Agenda Placement: 7B

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Jeff Tucker - Director of Administrative Services/CFO  
NS-Administration  
**REPORT BY:** Regina Bataller-Byrd, Administrative Assistant II - 258-6022  
**SUBJECT:** Receive County of Napa Voucher Register Dated 9/04/18 through 10/01/18

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### **RECOMMENDATION**

Receive County of Napa Voucher Register Dated 9/04/18 through 10/01/18.

### **EXECUTIVE SUMMARY**

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 298,183.47
<u>Capital Projects</u>	<u>\$ 567,394.98</u>
Total All Accounts	\$ 865,578.45

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

Budget adjustments were made in capital and operating accounts this period, copies of which are attached.

### **FISCAL IMPACT**

Is there a Fiscal Impact? No

**ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

- A . Voucher Register
- B . US Bank Charges
- C . Budget Transfer

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker