



Agenda Date: 1/6/2021
Agenda Placement: 8B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer
REPORT BY: Andrew Damron, Technical Services Director - 707-258-6000
SUBJECT: Receive Presentation from Staff on Rate Modification Outreach

RECOMMENDATION

Receive presentation from staff on rate modification outreach, discuss, and provide direction.

EXECUTIVE SUMMARY

The Board of Directors accepted the Sewer Service Charge Rate Study at the Board Meeting on November 18, 2020. NapaSan has hired Katz & Associates (K&A) to provide advice and assistance with public outreach and communication of the proposed modifications to the sewer service charges. At the December 16, 2020 Board Meeting, staff and K&A presented the proposed outreach and communication plan and schedule.

At this meeting staff will present a status and schedule update of the plan for public outreach and communication of the proposed sewer service rate modifications for discussion and direction.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

Proposition 218 requires that NapaSan conduct a study and hold public hearings at least every five years, if it is to increase its sewer service charges. NapaSan last held a hearing in March 2016, and it is staff's intention to go through the Proposition 218 rate setting process in the spring of 2021. NapaSan is required to allocate the operating and capital costs among separate customer classes equitably and in conformance with state law, and to develop a sewer service rate structure that is fair and equitable, and that recovers only enough revenue to meet the established financial policies and objectives of NapaSan.

SUPPORTING DOCUMENTS

A . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Timothy Healy