



Agenda Date: 1/20/2021

Agenda Placement: 8A

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Andrew Damron, Technical Services Director - 707-258-6000

SUBJECT: Receive Presentation from Staff and Consultant on Rate Increase Outreach and Approve Proposition 218 Notices

RECOMMENDATION

Receive presentation from staff and consultant on rate modification outreach, discuss, provide direction, and approve the Proposition 218 Notices.

EXECUTIVE SUMMARY

The Board of Directors accepted the Sewer Service Charge Rate Study at the Board Meeting on November 18, 2020. NapaSan has hired Katz & Associates (K&A) to provide advice and assistance with public outreach and communication of the proposed modifications to the sewer service charges. At the December 16, 2020 and January 6, 2021 Board Meetings, staff and K&A presented the proposed outreach and communication plan and schedule.

At this meeting staff will present the Proposition 218 Notices and outreach plan and schedule for the proposed sewer service rate modifications.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

Proposition 218 requires that NapaSan conduct a study and hold public hearings at least every five years, if it is to increase its sewer service charges. NapaSan last held a hearing in March 2016, and it is staff's intention to go through the Proposition 218 rate setting process in the spring of 2021. NapaSan is required to allocate the operating and capital costs among separate customer classes equitably and in conformance with state law, and to develop a sewer service rate structure that is fair and equitable, and that recovers only enough revenue to meet the established financial policies and objectives of NapaSan.

SUPPORTING DOCUMENTS

- A . Presentation Slides
- B . Rate Notice - Residential - English
- C . Rate Notice - Residential - Spanish
- D . Rate Notice - Non-Residential - English
- E . Rate Notice - Non-Residential - Spanish
- F . Outreach Brochure - English

Napa Sanitation District: Approve

Reviewed By: Timothy Healy