



Agenda Date: 1/15/2020
Agenda Placement: 7D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Robin D. Gamble Holley, Asset Management Analyst - (707) 258-6031

SUBJECT: Approve Amendment 2 to Task Order 4 with Hazen and Sawyer for the West Napa Pump Station Project (CIP 17711) Design Services

RECOMMENDATION

Authorize the Purchasing Agent to execute Amendment 2 to Task Order 4 with Hazen and Sawyer to provide engineering services to design the West Napa Pump Station Project (CIP 17711) in the amount of \$39,830.

EXECUTIVE SUMMARY

Task Order 4 was executed in 2018 when NapaSan and Hazen and Sawyer (Hazen) entered into a contract for Hazen to perform technical services related to the design of the West Napa Pump Station Project for bidding for \$888,723.

Amendment 1 to Task Order 4 was executed in March 2018 which included additional scope to add another review cycle due to the delay in funding for the project for \$62,650 (\$951,373 total).

Amendment 2 to Task Order 4 is needed for additional design services to optimize the design for bidding and procurement of a Caltrans' encroachment permit for \$39,830 (\$991,203 total).

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the FY 19/20 10-year CIP.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The additional work is necessary to complete bidding. Much of the work has already been completed by Hazen.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	Hazen would not have enough funding remaining in their existing contract to cover the work performed during bidding of the project.
Additional Information:	None.

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

NapaSan's West Napa Pump Station is located at the northeast corner of the intersection of West Imola Avenue and South Coombs Street. The pump station conveys flow from areas of west Napa and pumps the wastewater under the Napa River. The original facility was constructed in 1948 and was expanded in 1979 with minor modifications since the expansion was completed. Dry weather flow through the pump station is approximately 1.8 MGD, however approximately 16 MGD are experienced during wet-weather events. The project will increase the firm capacity of the pump station so that the pump station is more reliable in wet weather and replace 70-year old assets that have reached the end of their useful life.

Hazen and Sawyer was selected through a competitive process to prepare the design for the West Napa Pump Station including preparation of plans and specifications for bidding.

SUPPORTING DOCUMENTS

A . Amendment 2 to Task Order 4 - Hazen

Napa Sanitation District: Approve

Reviewed By: Timothy Healy