



Agenda Date: 2/11/2021

Agenda Placement: 3A

A Tradition of Stewardship
A Commitment to Service

GROUNDWATER SUSTAINABILITY PLAN ADVISORY COMMITTEE **Board Agenda Letter**

TO: Groundwater Sustainability Plan Advisory Committee
FROM: David Morrison - Director of Planning, Building and Environmental Services
PBES - Environmental Health
REPORT BY: Jeff Sharp, SUPERVISING PLANNER - 707-259-5936
SUBJECT: Guidance for Public Comment

RECOMMENDATION

The Secretary and Facilitation Team offer this guidance for Public Comment for Committee and Public review.

EXECUTIVE SUMMARY

There are a number of ways for the public to provide input to the Groundwater Sustainability Plan Advisory Committee (GSPAC) in their role and charge to develop a Groundwater Sustainability Plan for the Napa Valley Groundwater Subbasin. The following guidance is being offered to highlight those opportunities and to assist members of the public in making effective comments.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The following is offered as guidance for Public Comment in the Groundwater Sustainability Plan Advisory Committee (GSPAC) process.

Pathways for Public Comment:

There are a number of ways for the public to provide input as part of the GSPAC:

- Submit comments to County staff prior to GSPAC meetings (written, email or verbal).
- Provide comments during GSPAC meetings, consistent with the guidance below.
- Provide responses and comments in periodic online surveys related to Draft Groundwater Sustainability Plan (GSP) Sections and overall Plan development.

Planning Public Comments at GSPAC Meetings:

The list below indicates items or topics on which public comment is invited*. A maximum of three minutes will be allowed per speaker.

- Public Comment, only for items not on the agenda: YES
- Secretary-Director's Report: NO* - No action, status report only
- Briefing, discussion or adoption of Draft GSP Sections: YES - Input and comment may inform and improve draft GSP sections
- External Briefing from Technical Expert(s): YES - Public input may provide additional information for consideration
- Status Report from Workgroup(s): NO* - No action, status report only
- Future Agenda Items: NO* - No action. Ideas from the public for future agenda items should be provided during the initial Public Comment period
- GSPAC recommendation(s) regarding adoption on of the Full GSP: YES

*Opportunity for public comment may be provided at the discretion of the GSPAC Chair.

How to Make Effective Comments:

Members of the public can be most effective in conveying their comments by taking the following simple steps:

- Prepare: Prepare to provide input on GSP development and/or specific agenda items by reviewing meeting documents and conferring with others in advance as needed. Provide any written materials 24 hrs. in advance if possible.
- Plan and Communicate: Plan your key points ahead of time, to the extent possible. Be clear about your interests and concerns.
- Be Relevant: Be clear about how your ideas relate to GSPAC's charge, agenda items and discussions.

- Be Concise: Be concise and respectful of everyone's time. You will have a maximum of three minutes, however it is not necessary to use the entire time.

SUPPORTING DOCUMENTS

A . Guidance for Public Comment

Committee Recommendation: Approve

Reviewed By: Jeff Sharp