



Agenda Date: 11/12/2020

Agenda Placement: 6B

A Tradition of Stewardship
A Commitment to Service

GROUNDWATER SUSTAINABILITY PLAN ADVISORY COMMITTEE Board Agenda Letter

TO: Groundwater Sustainability Plan Advisory Committee
FROM: David Morrison - Director of Planning, Building and Environmental Services
PBES - Environmental Health
REPORT BY: Jeff Sharp, SUPERVISING PLANNER - 707-259-5936
SUBJECT: Review and Discussion of Frequently Asked Questions Document

RECOMMENDATION

Review of Frequently Asked Questions (FAQs) document, discuss the use of FAQs, the process to provide additional questions and recommendations to staff.

EXECUTIVE SUMMARY

A Frequently Asked Questions (FAQ) document is being developed to support stakeholder communication and engagement. An initial FAQ document is provided for the Committee's review, discussion and input. A process for proposing additional questions for inclusion will be discussed.

Procedure

Staff reports and answers questions of the Committee.

Public comments.
Discussion and Committee recommendation to staff

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

An important tool used to support outreach, engagement and community education regarding Groundwater Sustainability is a Frequently Asked Questions (FAQ) document. The purpose of an FAQ document is to provide stakeholders and the community with easy access to clear, concise answers to common questions and concerns regarding groundwater sustainability planning and sustainable groundwater management in the Napa Valley Subbasin.

FAQs are being compiled from questions received by GSA staff, the Groundwater Sustainability Plan Advisory Committee (GSPAC), as well as a review of FAQs prepared by other GSAs in California characterized by similar conditions and concerns as the Napa Valley Subbasin.

The GSA staff and the consultant team will use their resources, expertise and professional judgment to prepare and organize the FAQs. The FAQs will be a dynamic document. Questions may be combined, added and modified to create an approachable and informative knowledge base. Answers to the FAQs may be improved upon over time as additional groundwater-related data is collected and as the GSP process progresses. Responses will refer, as appropriate, to published, authoritative sources and are meant to be well informed but should not be construed to be the unchanging, definitive answer to every single question. Some answers may be updated with new information.

The FAQ document will be web-accessible and posted on the GSA website, included in outreach materials, and shared broadly with stakeholders. A subset of the FAQs, or its entirety, may be translated into Spanish to improve targeted outreach and address Communication and Engagement Plan objectives.

An initial FAQ document has been prepared. A revised FAQ document with answers is anticipated to be posted on the GSA website in December 2020.

GSPAC members are welcome to send candidate questions for inclusion in the FAQ document to Jeff Sharp, Supervising Planner, jeff.sharp@countyofnapa.org. Questions should be those that GSPAC members believe are of broad community interest and/or ones that GSPAC members have frequently heard in their interactions with stakeholders.

SUPPORTING DOCUMENTS

A . Draft FAQ Document

Committee Recommendation: Approve

Reviewed By: Jeff Sharp