



Agenda Date: 12/4/2020

Agenda Placement: 4A

A Tradition of Stewardship  
A Commitment to Service

## Climate Action Committee **Board Agenda Letter**

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**TO:** Climate Action Committee  
**FROM:** David Morrison - Director  
Planning, Building and Environmental Services  
**REPORT BY:** Deborah Elliott, Environmental Resource Specialist - 259-5969  
**SUBJECT:** Discussion of Joint Powers Agency Agreement

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### **RECOMMENDATION**

Receive a staff update on Joint Powers Agency Agreement (JPA). Discussion of timing to move forward with regional climate action planning. Discussion of estimated agenda date when Committee members will approach their Council/Board to consider endorsing the idea of a Joint Powers Authority.

### **EXECUTIVE SUMMARY**

At the October 2020 Climate Action Committee meeting, the Committee decided to move forward with the Joint Powers Agency Agreement (JPA) which is a formal, legal agreement between two or more public agencies that share a common power and want to jointly implement programs, build facilities, or deliver services. In order to continue moving forward with formation of the JPA, each jurisdiction was asked provide an estimated agenda date when their Council/Board would consider endorsing the idea of a Joint Powers Authority.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?

No

County Strategic Plan pillar addressed:

Vibrant and Sustainable Environment

14.A: Convene a meeting to investigate the feasibility of a regionally integrated Climate Action Plan.

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

At the October 2020 meeting, the Committee generally agreed to create a more formal Climate Action Committee (CAC) that includes forming a Joint Powers Agency Agreement (JPA) and hiring a consultant to work with the Committee and each jurisdictions to accomplish certain tasks. Tasks could include: updating greenhouse gas inventories for each jurisdiction, creating a regional Climate Action Plan (CAP) covering the whole County or template CAPs that could be adopted by each jurisdiction, and helping to prioritize actions.

**Forming the Joint Powers Agency**

The CAC decided to move forward with the Joint Powers Agency Agreement (JPA) which is a formal, legal agreement between two or more public agencies that share a common power and want to jointly implement programs, build facilities, or deliver services. In order to continue moving forward with formation of the JPA, each jurisdiction was asked provide an estimated agenda date when their Council/Board would consider endorsing the idea of a Joint Powers Authority. Responses to date are:

- | Napa County - February 2021
- | City of American Canyon
- | City of Napa
- | Town of Yountville - January 2021
- | City of St. Helena
- | City of Calistoga

**Budget and Staffing**

As discussed in previous Committee meetings, staff estimates that it will cost in the range of \$100,000-\$150,000 annually to engage in robust climate action planning at the Countywide level. Costs could be equally divided, based on population, or allocated based on another metric. In order to affectively move policies and actions forward, a commitment in staff time will also be needed by each of the jurisdictions.

Staff has researched funding opportunities and the only one that is currently available for climate action planning is the previously discussed discretionary funding from the Bay Area Air Quality Management District (BAAQMD). Staff anticipates the Committee could request about \$50,000 in one-time funding from BAAQMD. It is staff's understanding that BAAQMD funding is dependent upon the jurisdictions establishing a coordinated and accountable organizational structure

**Next Steps**

The Committee should consider the following questions.

1. When will Committee members from each of the jurisdictions take the idea of forming a JPA to their Council/Board for approval?
2. How much should each jurisdiction commit to funding ongoing climate action work?
3. Which staff can each jurisdiction identify to participate in the climate action planning process?
4. What is a target date to have the City Managers/CEO and attorneys negotiate a JPA Agreement and bring it to each jurisdiction for adoption? Negotiations would include items such as purpose and powers, funding, parent agency, voting, governance, bylaws, liability, and legal representation.

**SUPPORTING DOCUMENTS**

None

Committee Recommendation: Approve

Reviewed By: Susan Kuss