



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## SPECIAL MEETING

### NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday September 09, 2014 9:00 A.M.**  
**Napa County Transportation & Planning Agency**  
**625 Burnell Street - NCTPA Conference Room**  
**Napa, California**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Bill Dodd  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Minh Tran  
County Counsel

#### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

A. Clerk of the Board requests approval of minutes of the meetings held on:

1. August 12, 2014 Special Meeting (All Supervisors were present); and
2. August 12, 2014 Regular Meeting (All Supervisors were present).

**4. PRESENTATIONS AND COMMENDATIONS****5. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****7. CONSENT ITEMS**Law & Justice

- A. Director of Child Support Services requests approval of and authorization for the Chairman to sign the following agreements with Thomson Reuters for the term of September 1, 2014 through August 30, 2015 to provide online data access:
1. Agreement (formerly AUD 6521) for a maximum of \$3,600; and
  2. Agreement (formerly AUD 6522) for a maximum of \$15,000.

Public Safety

- B. County Fire Chief requests approval of and authorization for the Chairman to sign an agreement with Joaquin's Landscaping Service for a maximum of \$30,000 for the term August 1, 2014 through June 30, 2015, with an automatic renewal provision, to provide defensible space for properties that do not comply with the fire hazard abatement ordinance.
- C. Director of Corrections requests the Board accept and instruct the Clerk of the Board to file the letter of expenditures for the Inmate Welfare Fund for FY 2013-2014.

- D. Sheriff requests approval of Budget Transfer No. SHE001 transferring \$15,907 from Law Enforcement Supplies within the Sheriff's budget and establishing a fixed asset in the amount of \$15,907 for the purchase of a Yamaha Wave Runner and trailer. (4/5 vote required)
  
- E. County Fire Chief and County Executive Officer/Purchasing Agent request approval of sole source award to Burton's Fire, Inc. of Modesto, CA for the purchase of two water tender "build ups" pursuant to Napa County Code Section 2.36.090.

#### Human Services

- F. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 2 to Revenue Agreement No. 3579 with the Department of Health Care Services increasing the amount for Fiscal Year 2013-2104 by \$23,867 for a new multi-year maximum of \$4,906,118 and updating the general terms and conditions, the budget and the funding conditions for non Medi-Cal and Medi-Cal services.
  
- G. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No. 7086 with the California Department of Public Health for a maximum of \$150,000 for the term July 1, 2014 through June 30, 2015 to fund tobacco control activities.
  
- H. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No. 7135 with Queen of the Valley Medical Center (QVMC) for an annual maximum of \$21,787 for the term July 1, 2014 through June 30, 2017, designating QVMC as a base hospital to provide medical control and direction to advanced life support (ALS) pre-hospital Emergency Medical Services units, and providing for QVMC to reimburse the County for the staff time required to work with QVMC as a base hospital.
  
- I. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 8105 with ConnectHealthcare, Inc. clarifying language to the Compliance with Laws, Equitable Remedies, No Warranties, Termination for Breach, Applicable Laws and Assignment provisions of the Agreement for participation in a regional Health Information Exchange system.
  
- J. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with Aldea, Inc. for a maximum of \$318,633 for the term July 1, 2014 through June 30, 2015, for the contractor to provide evidence based substance abuse treatment services for Napa County youth and adolescents.
  
- K. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with Brandman University for a maximum of \$15,000 for the term September 9, 2014 through June 30, 2015, with a provision for annual renewal, to provide specialized training services for participants in job training programs.

- L. Director of Health and Human Services requests approval of and authorization for the Chairman to sign a revenue agreement with the U.S. Department of Housing and Urban Development for a maximum of \$1,918 for the term July 1, 2014 through June 30, 2015, to provide funding for technical assistance in support of the new Homeless Management Information System.

#### Community Resources & Infrastructure

- M. Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 3 to Agreement No. 7836 with ESA PWA increasing the amount by \$64,890 for a new maximum of \$853,790 and amending the scope to provide additional construction support and design and to perform additional biological surveys and monitoring activities for Reaches 5, 6, 7, and 9 of the Napa River Rutherford Reach Restoration Project.
- N. Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 8119 with Nacht & Lewis Architects, Inc. increasing the amount by \$139,160 for a new maximum of \$299,760 amending the scope of work to include architectural/engineering services for preliminary planning of the new jail including pre-design in preparation for applying for SB 863 funding for the new jail.
- O. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Coast Landscape Management, Inc. for the term July 1, 2014 through June 30, 2015 for a three year maximum of \$15,000 per fiscal year to provide landscaping services to the medians of roadways located in County Service Area No. 3.
- P. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with McCann, Inc. for the purpose of operating a business known as "Patrick's Restaurant Bar and Grill" to be located in a portion of the Napa County Airport Administration Building based on a rental rate of \$5,000 per month for the term October 1, 2014 through September 30, 2015 with two option terms.
- Q. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Napa County Resource Conservation District (NCRCD), for a maximum amount of \$25,000 for the term of July 1, 2014 through December 31, 2016 to provide development of a Bank Erosion and Rural Road Condition Rapid Assessment Methodology (RAM) to enhance the Total Maximum Daily Load (TMDL) Implementation Tracking and Accounting System (ITAS) website.
- R. Director of Public Works requests approval of plans and specifications for the "Napa River Rutherford Reach Restoration - Reaches 5, 6, 7 and 9 (Phase 5 and 6) Revegetation Project", PW 14-34, authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

- S. Director of Public Works requests approval of Budget Transfer No. DPW001 increasing appropriations by \$212,000 in the Roads Capital Improvement Subdivision, Program 06004, with offsetting revenues from the Roads Operating Fund for the completion of White Sulphur Springs Road Retaining Wall Project. (4/5 vote required)
- T. Director of Public Works requests adoption of a resolution establishing a No Parking/Tow Away Zone along both sides of Atlas Peak Road from mile post 3.25 to mile post 5.5.

#### General Admin & Finance

- U. Auditor-Controller requests the Board to approve and instruct the Clerk of the Board to file the Internal Audit Plan for fiscal year 2014-15.
- V. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the internal audit report for the Napa County - Napa Special Investigations Bureau - Special Investigations Revolving Fund for the fiscal year ended June 30, 2013.
- W. Auditor-Controller requests adoption of a resolution establishing the tax rates for the Fiscal Year 2014-2015 Secured Tax Roll.
- X. Chief Information Officer requests retroactive approval of the following, which was needed to relocate County staff located in offices that were damaged by the recent South Napa earthquake:
  - 1. Authorization of Amendment No. 1 to Agreement No. 8113 with Comcast Business Communications, LLC, effective August 28, 2014, increasing the amount by \$48,232 for a new maximum of \$95,634 to expand the network services to the County South Campus; and
  - 2. Authorize the establishment of 10 fixed assets, effective August 29, 2014, in the amount of \$78,591 for the network switches to be used at various relocated locations.  
(4/5 vote required)
- Y. Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chairman to sign the following agreements to provide Federal legislative and other governmental assistance:
  - 1. Agreement with Van Scoyoc Associates for the term September 1, 2014 through June 30, 2015 for a maximum amount of \$80,000; and
  - 2. Amendment No. 3 to Agreement No. 6402 with Platinum Advisors for the term July 1, 2014 through June 30, 2015, for a maximum amount of \$35,000.
- Z. Director of Human Resources and the Director of Public Works request approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 8034 with PayFlex Systems USA, Inc. to provide a Transit Spending Account for County employees in order to comply with the Bay Area Commuter Benefits Program.

**AA.** County Executive Officer and Chief Probation Officer request:

1. Authorization for the Chairman to sign a letter of interest to the California Board of State and Community Corrections (BSCC) notifying them of the County of Napa's interest in participating in the Community Recidivism Reduction Grant program; and
2. Direction to the Community Corrections Partnership to establish minimum requirements, funding criteria, grant award limits, and procedures for the County to award grants to nongovernmental entities within the guidelines provided by the BSCC.

**BB.** County Executive Officer/Purchasing Agent and Chief Information Officer request the following:

1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Parent, Faculty & Community Club of Vintage High School (PFCC).

**8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR****9. SET MATTERS OR PUBLIC HEARINGS****A. 9:15 AM**

Recess to the Lake Berryessa Resort Improvement District (LBRID) special meeting (See LBRID Agenda).

**B. 9:20 AM**

Recess to the Napa Berryessa Resort Improvement District (NBRID) special meeting (See NBRID Agenda).

**C. 10:00 AM PUBLIC HEARING**

Director of Planning, Building and Environmental Services requests adoption of a resolution increasing rates by approximately 1.6% for the residential and commercial operational cost associated with the collection of solid waste, recyclables, green waste and food waste services applicable in the Unincorporated Area of Garbage Zone One, effective October 1, 2014.

**D. 10:30 AM PUBLIC HEARING**

Consideration and possible action regarding an appeal filed by Scott Greenwood-Meinart, Attorney for Paul Pelosi, to a decision by the Planning Commission on May 21, 2014, to approve the Castellucci Family Winery application for a use permit (P13-00140) to establish a new winery with a new 30,000 gallon per year winery as follows: 1) construction of new winery buildings totaling 12,376 square feet, including a covered crush pad, barrel storage, hospitality and tasting room, and office space; 2) construction of a Transient Non-Community Water System (a water system to serve the winery, visitors, and employees); 3) construction of 10 parking spaces; 4) construction of a left-turn lane on Zinfandel Lane; 5) tours and tastings by appointment only on a daily basis up to a maximum of 50 visitors per day and a maximum of 300 per week; 6). private promotional tastings with meals up to 12 per year with a maximum of 25 guests; marketing events up to three per year with a maximum of 60 guests; marketing events up to two per year with a maximum of 125 guests; harvest events up to two per year with a maximum of 50 guests; 7) 10 or fewer employees; 8) request for on premise consumption of wines produced on site within the hospitality building in accordance with AB 2004; and 9) A Variance to encroach approximately 460 feet from the required 600 foot setback from Silverado Trail. The 19.30 acre project parcel is located at the northwest corner of Silverado Trail and Zinfandel Lane, within the AP (Agricultural Preserve) zoning district. APN:025-160-006. 3 Zinfandel Lane, St. Helena, Calif.

**ENVIRONMENTAL DETERMINATION:** Consideration and possible adoption of a Negative Declaration. According to the proposed Negative Declaration, the proposed project would have no potentially significant environmental impacts. The project is not included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

**10. ADMINISTRATIVE ITEMS**General Admin & Finance

- A. County Executive Officer requests one (1) appointment to serve on the Mental Health Board with the term of office to commence immediately and expire January 1, 2017.

Name (Choose One)

Patricia Lynn Ashworth  
Caroline Livermore  
Katherine MacMahon  
Darlene A. Olejniczak\*

\*Recommended for appointment by Mental Health Board

- B. County Executive Officer/Director of Emergency Services requests adoption of the following resolutions:

1. Resolution extending the Proclamation of Local Emergency and a Declaration of Local Emergency at Berryessa Estates ratified by the Board of Supervisors on August 12, 2014; and
2. Resolution extending the Proclamation of Local Emergency due to the South Napa County Earthquake ratified by the Board of Supervisors by Resoluton No. 2014-100 on August 24, 2014.

**11. LEGISLATIVE ITEMS**

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9(d) (1))

Name of case: Latinos Unidos del Valle De Napa y Solano, et. al. vs. County of Napa, et. al. (California Superior Court, County of Napa, Case No. 26-50568)

**B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(e)(1): (2 cases)

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, SEPTEMBER 16, 2014 AT 9:00 A.M. AT NAPA COUNTY TRANSPORTATION & PLANNING AGENCY, 625 BURNELL STREET, NCTPA CONFERENCE ROOM, NAPA, CALIFORNIA.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON SEPTEMBER 5, 2014 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board