



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/9/2014

Agenda Placement: 7D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Janice Donovan for JOHN ROBERTSON JR. - Sheriff-Coroner
Sheriff

REPORT BY: Janice Donovan, Sheriff's Administrative Manager - 259-8674

SUBJECT: Budget transfer and purchase of a fixed asset

RECOMMENDATION

Sheriff requests approval of Budget Transfer No. SHE001 transferring \$15,907 from Law Enforcement Supplies within the Sheriff's budget and establishing a fixed asset in the amount of \$15,907 for the purchase of a Yamaha Wave Runner and trailer. (4/5 vote required)

EXECUTIVE SUMMARY

This action will authorize the Sheriff to purchase a Yamaha Wave Runner and trailer with offsetting revenue from the Sheriff's Rural and Small Counties Law Enforcement Assistance Program (RASCLEAP) funds to be used by the Department's Boat Patrol unit in patrolling and responding to emergencies at Lake Berryessa.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Sheriff's Department needs to replace one older wave runner that is in need of major repairs. The Sheriff's Department has determined that it is more cost efficient to replace instead of repair this aged vehicle. The cost of the wave runner is fully offset by RASCLEAP funding from the State which is

included in the 2014-2015 budget.

Is the general fund affected? Yes

Future fiscal impact: None

Consequences if not approved: If the Sheriff's Department does not replace aging equipment, the Boat Patrol unit would be responding to complaints and medical emergencies using an unreliable, aging wave runner. This has the potential to be unsafe.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The primary focus of the Sheriff Department efforts in boating safety and enforcement is on the waters of Lake Berryessa. The lake itself is 30 square miles of waterways with numerous marinas, resorts, and public use areas. The lake is managed by the U.S. Department of the Interior, Bureau of Reclamation (BOR). The BOR has no enforcement authority and is not equipped to perform any type of boating safety and enforcement.

The duties of the Sheriff's Department at Lake Berryessa include, but are not limited to, enforcement of all boating laws, State laws, County ordinances, boating safety inspections/instruction, vessel accident investigations, search and rescue, emergency medical transports from the water or inaccessible areas, special events and boating safety consultation to the Bureau of Reclamation and the resorts. Approval of this purchase will ensure the Department's ability to maintain a presence in all areas of Lake Berryessa and the ability to navigate between large crowds and enforce all ordinances and laws.

Today's action will approve Budget Transfer No. SHE001 transferring \$15,907 from Law Enforcement Supplies within the Sheriff's budget fully offset by RASCLEAP funding and establish a fixed asset in the amount of \$15,907 for the purchase of a Yamaha Wave Runner and trailer. (4/5 vote required)

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk