



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/9/2014
Agenda Placement: 7BB

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jon Gjestvang - Chief Information Officer
Information Technology Services
REPORT BY: Maiko Klieman, STAFF SERVICES MANAGER - 707-259-8665
SUBJECT: Disposal of County Surplus Property for Donation

RECOMMENDATION

County Executive Officer/Purchasing Agent and Chief Information Officer request the following:

1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Parent, Faculty & Community Club of Vintage High School (PFCC).

EXECUTIVE SUMMARY

Information Technology Services (ITS) has accumulated certain surplus computer items, which no longer meet the County's equipment standards and requirements but still have potential for use by local entities that meet the criteria set in California Government Code Section 25372. Under the code, Board of Supervisors, by majority vote, can donate any real or personal property that the Board declares to be surplus to public agencies, public schools, and any organization exempt from taxation pursuant to 26 U.S.C. Sec. 501(c) (3), that is organized to provide health or human services. Today's request to donate PC Monitors is for Parent, Faculty & Community Club of Vintage High School (PFCC), which meets the requirements of Government Code 25372. PFCC is a non-profit organization that helps support student academic success at Vintage High School. Though their fundraising efforts PFCC has been able to provide a small amount of classroom technology and equipment, but not at the levels that are now needed as Vintage High School transitions to technology-infused curriculum in the classrooms. On July 15, 2014, the Board approved donation of computers to PFCC. Subsequent to that action, PFCC requested donation of surplus PC monitors to further support classroom technology.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Parent, Faculty & Community Club of Vintage High School (PFCC) has contacted ITS and requested a donation of County surplus computer equipment when and if equipment becomes available. On July 15, 2014, the Board approved donation of computers to PFCC. PC monitors have subsequently become available as surplus. PFCC meets the requirements of Government Code Section 25372 which authorizes the Board of Supervisors to approve the donation to public agencies, public schools, and tax exempt health and human services organizations, of any real or personal property that is declared surplus. PFCC helps support student academic success at Vintage High School through their fundraising efforts. They have been able to provide a small amount of classroom technology and equipment, but not at the levels that are now needed as Vintage High School transitions to technology-infused curriculum in the classrooms. The Napa Valley Unified School District has the funding for new computers in the classrooms, but the PFCC is requesting surplus computer equipment for specific Vintage High School programs, such as new computer science courses, computers for those who cannot afford them and need digital portfolios for college, and laptops for teachers. The County has not been contacted by other Napa County school parent clubs for surplus computer equipment.

Attached is a list of donation items.

SUPPORTING DOCUMENTS

A . Donation List

CEO Recommendation: Approve

Reviewed By: Helene Franchi