



Agenda Date: 9/27/2005  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Gladys Coil, Staff Services Analyst, 259-8603  
**SUBJECT:** Space License Agreement with PCAN for use of space in Building H, the North Modular Unit of the HHS campus and 1917 First Street

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign three Space License Agreements with Napa Valley Child Advocacy Network, dba Parent-Child Advocacy Network, at no cost, for the term September 27, 2005 and continuing until terminated by either party at the following locations:

1. Building H, of the Health and Human Services Agency campus at 2344 Old Sonoma Road;
2. North Modular Building of the Health and Human Services Agency campus at 2344 Old Sonoma Road; and
3. 1917 First Street in Napa.

### **EXECUTIVE SUMMARY**

Approval of these space license agreements will allow Napa Valley Child Advocacy Network, dba Parent-Child Advocacy Network (PCAN) staff to provide family advocate services to families whose children are enrolled in the Village Project, Child Welfare Services, Juvenile Probation and Children's Behavioral Health programs. Health and Human Services Agency (HHSA) rooms are already set up for this purpose in Building H, the North Modular Building of the HHS campus and at a County leased building at 1917 First Street in Napa.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

There is no Environmental Impact for this item.

**BACKGROUND AND DISCUSSION**

On July 1, 2005, the County of Napa entered into a Professional Service Agreement with Napa Valley Child Advocacy Network, dba Parent-Child Advocacy Network (PCAN) to provide family advocate services to families whose children are enrolled in the Village Project, Child Welfare Services, Juvenile Probation and Children's Behavioral Health programs.

HHSA would now like to make available space to PCAN at three locations to provide wrap-around program support for children who would otherwise be in high level residential programs. The agreement provides for non-exclusive use of space in County owned Building H, a County leased modular unit located at 2344 Old Sonoma Road and a County leased building at 1917 First Street in Napa. All locations include furnishings and limited use of the reception area. In light of the public purpose served, there is no fee attached to this agreement. The agreement may be terminated by either party upon 30 days notice.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Britt Ferguson