



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday September 25, 2018 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS**

Law & Justice

- A. Chief Probation Officer requests authorization to close the Probation Department offices located on Walnut Street (Juvenile Division) and 3rd Street (Adult Division) on Monday, October 8, 2018, Columbus Day and a court holiday, between the hours of 8 am and 1 pm, in order to provide a half-day training to staff.
- B. District Attorney requests approval of and authorization for the Chair to sign two (2) Certification of Assurance of Compliance documents that authorize the District Attorney to apply for and sign grant subawards with the California Office of Emergency Services for the following programs:
 1. Victim/Witness Assistance Program in the amount of approximately \$266,000 for the term of October 1, 2018 through September 30, 2019; and
 2. Unserved/Underserved Victim Advocacy and Outreach Program in the amount of \$183,750 for the term October 1, 2018 through September 30, 2019.

Human Services

- C. Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments to agreements with Progress Foundation, Inc. for the term July 1, 2018 through June 30, 2019 and each automatic renewal thereof:
 1. Amendment No. 9 to Agreement No. 170446B increasing the amount by \$80,000 for a new maximum of \$600,180 and incorporating Addendum 4 to Exhibit B-Revised for the provision of mental health services for clients of Health and Human Services Agency (HHS) at Bella House; and
 2. Amendment No. 10 to Agreement No. 170338B increasing the amount by \$120,249 for a new maximum of \$903,805 and incorporating Addendum 4 to Exhibit B-Revised for the provision of mental health services for clients of HHS at Progress Place.
- D. Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170738B with Mentis, Inc. increasing the amount by \$18,600 for a new maximum of \$81,186 and incorporating Addendum 3 to Exhibit B to provide mental health services for seriously mentally ill adult clients through the Supportive Living Program.

- E. Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170822B with Aldea, Inc. for a maximum of \$117,081 for the term October 1, 2018 through September 30, 2019 and each automatic renewal thereof to provide First Episode Psychosis treatment to Napa County residents ages 12 through 28.

Community Resources & Infrastructure

- F. Interim Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign renewal of Revenue Agreement No. 170401B with the California Department of Food and Agriculture (CDFA) for a maximum of \$2,618 for the term July 1, 2018 through June 30, 2019 for reimbursement of expenditures for activities related to the Light Brown Apple Moth exclusion program.
- G. Director of Library Services and Community Outreach requests approval and adoption of the Library's 2019 Holiday Open/Closed Schedule.
- H. Director of Public Works requests acceptance of a donation in the amount of \$1,320 from Pet Food Express and approval for the Chair to sign a letter of appreciation.

General Admin & Finance

- I. Assessor-Recorder-County Clerk requests approval of and authorization for the Chair to sign Amendment No. 13 to Agreement No. 170547B with the California Department of Justice increasing the amount by \$1,074.25 for a new maximum of \$22,950 and extending the term through June 30, 2019, for cost-sharing in a statewide Electronic Recording Delivery System (ERDS).
- J. Assessor-Recorder-County Clerk ex officio Registrar of Voters requests approval of and authorization for the Chair to sign a Lease Agreement for the term July 1, 2018 through June 30, 2025 for a maximum first year cost of \$161,333 with Dominion Voting Systems that provides an advanced technology, certified voting system and support and terminates Agreement No. 170594B effective July 1, 2018.
- K. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly reports of donations received for the quarters ended March 31, 2018 and June 30, 2018 including acceptance of donations totaling \$8,141.21 for the March quarter and \$5,767.48 for the June quarter received by the Auditor-Controller on behalf of the Animal Shelter, Health and Human Services Agency, and for the Napa Fire Complex.
- L. Chief Information Officer and Director of Public Works request approval of and authorization for the Chair to sign an agreement with AMS.NET, Inc. for a maximum of \$13,800 for the term September 25, 2018 through June 30, 2019 for security camera integration related to the Sheriff Facility Security Camera Project, PW17-17.

- M.** Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 170971B with Catapult Systems, LLC, extending the term through June 30, 2019, with no changes to other terms and conditions, for Microsoft Office 365 migration services and to retire legacy equipment.
- N.** Acting Director of Human Resources and Interim Director of Health and Human Services Agency request the adoption of a resolution amending the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, as follows, effective October 6, 2018, with no net increase in full-time equivalents and no increase to the General Fund:
1. Delete one 1.0 FTE Supervising Mental Health Counselor I - Licensed.
 2. Add one 1.0 FTE Supervising Mental Health Counselor II - Licensed.
- O.** County Executive Officer and Risk and Emergency Services Manager request approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170517B with Nixle, LLC for a total maximum of \$45,558 for a three-year term beginning November 1, 2018 through October 31, 2021 to provide interactive emergency communications to the Napa Operational Area.
- P.** County Executive Officer requests appointment of the following applicant to serve on the Napa County Local Food Advisory Council with the term of office to commence immediately and expire January 15, 2019:

<u>Name</u>	<u>Representing</u>
David Busby	Community at Large

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:15 AM

Recess to the Napa County Housing Authority (NCHA) special meeting (see NCHA Agenda).

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Planning, Building and Environmental Services request adoption of a resolution adding a new Part I: Section 12C to the Napa County Policy Manual - Annexation Agreements, effective September 18, 2018, to establish a prudent and responsible fiscal approach to annexation agreements when proposing annexations of unincorporated land to the cities or town.

- B. Director of Planning Building and Environmental Services (PBES) requests direction on the adoption of an ordinance regarding remote wineries.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, OCTOBER 9, 2018 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, SEPTEMBER 21, 2018 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)
JOSE LUIS VALDEZ, Clerk of the Board