



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/25/2018

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Anthony Halstead for Danis Kreimeier - Director
Library
REPORT BY: Danielle Clayton, Staff Services Analyst II - 253-4819
SUBJECT: 2019 Library Open/Closed Schedule

RECOMMENDATION

Director of Library Services and Community Outreach requests approval and adoption of the Library's 2019 Holiday Open/Closed Schedule.

EXECUTIVE SUMMARY

The Library's 2019 Holiday Open/Closed Schedule sets the dates for which the Library will close in observance of the applicable holidays in the calendar year 2019. The Library's 2019 Holiday Schedule includes an additional closure for staff training.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Director of Library Services and Community Outreach has prepared the attached Open/Closed Holiday Schedule for calendar year 2019. The Library Commission approved the proposed schedule on September 6, 2018

In accordance with the attached schedule, all Library locations are scheduled to be closed on the corresponding holiday. In addition the Open/Closed Holiday Schedule for 2019 includes a closure on Friday, December 6, 2019 for staff training as required by the Library's strategic plan.

Staff does not foresee any major impacts to overall library services.

SUPPORTING DOCUMENTS

A . Open/Closure Schedule

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri