



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/25/2018

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Mary Butler - Interim Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Agreements with Progress Foundation, Inc. (Bella House and Progress Place)

RECOMMENDATION

Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments to agreements with Progress Foundation, Inc. for the term July 1, 2018 through June 30, 2019 and each automatic renewal thereof:

1. Amendment No. 9 to Agreement No. 170446B increasing the amount by \$80,000 for a new maximum of \$600,180 and incorporating Addendum 4 to Exhibit B-Revised for the provision of mental health services for clients of Health and Human Services Agency (HHS) at Bella House; and
2. Amendment No. 10 to Agreement No. 170338B increasing the amount by \$120,249 for a new maximum of \$903,805 and incorporating Addendum 4 to Exhibit B-Revised for the provision of mental health services for clients of HHS at Progress Place.

EXECUTIVE SUMMARY

The purpose of today's requested actions is to increase the contract maximums of two agreements with Progress Foundation, Inc. which provide residential mental health services for mentally ill adults at Bella House and Progress Place. The amendment to these Agreements will incorporate Addendum 4 to Exhibit B-Revised to accommodate Cost of Living Adjustments (COLAs) for staff at each facility and new budgets.

Progress Foundation, Inc. is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health and Human Services Agency Mental Health Division
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of these amendments will allow the contractor to continue to provide residential mental health services for mentally ill adults and allow for staff COLA's for the program.
Is the general fund affected?	No
Future fiscal impact:	These agreements contain an automatic annual renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations are included in the current fiscal year budget and appropriations for future fiscal years will be budgeted accordingly.
Consequences if not approved:	The county could not provide additional funding to the provider for increased costs due to staff COLA's
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Bella House

Bella House provides housing and mental health services on a transitional (up to 18 months) basis to Napa County adults who are significantly impaired by a major mental illness. Bella House aims to transition clients from higher, more expensive levels of mental health institutional care to more independent, lower levels of care and housing in the community. Bella House serves an average of 27 individuals per year.

Progress Place

Progress Place is designed to provide short-term residential care and mental health services to individuals who are at some risk to themselves or others and who otherwise may require psychiatric hospitalization. The goal of Progress Place is to stabilize clients and return them to their pre-crisis level of functioning, thereby avoiding a higher or more extensive level of inpatient care. Progress Place serves an average of 110 individuals per year.

Progress Foundation, Inc. is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri