



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/23/2014

Agenda Placement: 7B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Nikki Lundeen for Gary Lieberstein - District Attorney  
District Attorney

**REPORT BY:** Nikki Lundeen, STAFF SERVICES MANAGER - 253-4215

**SUBJECT:** Application and Acceptance of Unserved/Underserved Victim Advocacy and Outreach Program

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### **RECOMMENDATION**

District Attorney requests approval of and authorization for the Chairman to sign a Certification of Assurance of Compliance that authorizes the District Attorney to apply for and sign an Unserved/Underserved Victim Advocacy and Outreach Program grant award with the California Emergency Management Agency for \$125,000 for the term October 1, 2014 through September 30, 2015.

### **EXECUTIVE SUMMARY**

Approval of the recommended action will continue the Unserved/Underserved Victim Advocacy and Outreach Program for the term October 1, 2014 through September 30, 2015. This program will be in the fifth year of a five-year funding cycle with an annual award of \$125,000 for the current term. The grant provides continued funding towards a Victim Services Program Manager and one full time and one part time Victim Advocate to enhance services provided to elder and dependent adult crime victims.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	District Attorney
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This item is discretionary in that there is no mandate to apply for these funds

or provide enhanced victim services to elder and dependent adults. This grant would provide continued funding toward the program manager and one full-time and one part-time advocate to aid elderly and adult dependant victims through the legal system and obtain services from available agencies. The annual award amount of \$125,000 for the current term and local matching funds of \$31,250 are included in the District Attorney budget with no additional cost to the County General Fund.

Is the general fund affected? Yes

Future fiscal impact: This grant award is in the fifth year of a five-year funding cycle. Appropriations have been included in the District Attorney's Fiscal Year 2014-2015 adopted budget and appropriations for future fiscal years will be budgeted accordingly.

Consequences if not approved: If this item is not approved, the District Attorney's Office will not be able to receive funding to provide enhanced services to elderly and dependent adult crime victims including bilingual outreach and services to this vulnerable population.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The District Attorney's Office began providing victim witness services in Fiscal Year 2010-2011. The Victim Services Division currently operates with funding provided by two primary grant programs administered by the California Office of Emergency Services. The Unserved/Underserved Victim Advocacy and Outreach Program Grant provides Victims of Crime Act (VOCA) funding for the Victim Services Program Manager, one full time and one part time advocate solely for the purpose of assisting elderly and dependant adult crime victims. The Victim/Witness Assistance Program Grant also provides partial funding for the Victim Services Program Manager and one Victim Advocate position that provides services such as crisis intervention, emergency assistance, resource and referral assistance, and direct counseling.

Approval of the recommended action will provide a fifth year of funding for the Unserved/Underserved Victim Advocacy and Outreach Program Grant to allow Victim Advocates to assist elderly and dependent adults by linking them to County and State programs, aiding and guiding them through the legal system and assisting with the trauma recovery process. The Victim Services Division is funded with state and federal grant funds with matching funds included in the District Attorney budget at no additional cost to the County General Fund.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk