



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/23/2014

Agenda Placement: 7A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Janet Nottley - Director  
Child Support Services  
**REPORT BY:** Karina Castaneda, STAFF SERVICES MANAGER - 259-8289  
**SUBJECT:** Renewal of Agreement with Online Data Exchange, LLC

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### **RECOMMENDATION**

Director of Child Support Services requests approval of and authorization for the Chairman to sign an agreement with Online Data Exchange, LLC (formerly AUD 6567) for a maximum of \$130.00 for the term of August 22, 2014 through June 30, 2015 and annually thereafter for a maximum of three years to provide online credit reporting access.

### **EXECUTIVE SUMMARY**

Federal and State law require the Department of Child Support report to credit agencies the status of obligor's payment history. At times, due to retro active modification of orders or due to automated system cycles, the department must update credit reporting records that were previously submitted.

The Contractor makes online access available that enables the Department to do necessary research and/or correction of previous credit reporting records. Child Support Services has had a contract (AUD 6567) with this Contractor and is seeking authorization to continue the contract. Per the County's purchasing policy, service contracts that exceed three years must be approved by the Board of Supervisors.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Child Support Services

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Is it Mandatory or Discretionary? Mandatory

Is the general fund affected? No

Future fiscal impact: Costs for services under this agreement have been included in the current budget and will be appropriated accordingly in future fiscal years as these services are mandated and paid for with State and Federal funding.

Consequences if not approved: The Child Support Services Department would be out of compliance with State and Federal laws and in carrying out the terms and conditions of court orders.

Additional Information:

### **ENVIRONMENTAL IMPACT**

There is no Environmental Impact for this item.

### **BACKGROUND AND DISCUSSION**

Title 22 Division 13 of the Social Security Act requires the Department of Child Support to enforce child support (monetary) orders. As part of the enforcement process, the Department reports all payment history to the three major Credit Reporting Agencies.

Under this agreement, the Contractor, Online Data Exchange LLC., facilitates online data access to the local child support agency (LCSA) to enable the Department to update records as necessary. Specifically, the Contractor provides the online system E-Oscar. The system not only allows the department to proactively correct records as needed, it is also the vehicle used by all California LCSAs to respond to customer initiated disputes. Department staff must have access to the online application in order to research and respond to any type of credit dispute within the legally mandated timeframe which requires a 30 day review and response deadline.

Child Support Services has had an existing agreement with this Contractor. Per the County's purchasing policy, service contracts that exceed three years must be approved by the Board of Supervisors. Without this tool, the Department would be out of compliance with requirements and the families we served would be negatively impacted.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk