



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/23/2014

Agenda Placement: 4A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Helene Franchi, PRINCIPAL MANAGEMENT ANALYST - 253-4820
SUBJECT: Presentation of a Retirement Proclamation for Pat Grisham

RECOMMENDATION

Presentation of a Retirement Proclamation to Pat Grisham, Executive Assistant, in recognition of 29 years of service.

EXECUTIVE SUMMARY

Pat Grisham is retiring on October 2, 2014 , after 29 years of admirable public service.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pat Grisham is retiring from the County after 29 years of public service. Pat began her career with the County's Public Health Department, transferring to the County Executive Office, formerly the County Administrator's Office, in

1987 as the Administrative Secretary to then County Executive Officer Jay Hull. Pat has had the distinction of working for 16 members of the Board of Supervisors as well as 3 County Executive Officers. She will be greatly missed.

SUPPORTING DOCUMENTS

A . Proclamation - Patricia K. Grisham

CEO Recommendation: Approve

Reviewed By: Karen Collins