



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday September 21, 2010 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Kris Brown, Health and Human Services Agency Deputy Director, Comprehensive Services for Older Adults, declaring the week of September 19-25, 2010 as "Fall Prevention Awareness Week" in Napa County. (Chair Dillon)

5. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**7. CONSENT ITEMS**Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No.1 to Agreement No. 6600 with the Loyd Wolfe Juvenile Justice Network increasing the amount by \$34,000 for a new maximum of \$187,176 to provide various services to minors and their families under the supervision of the Napa County Probation Department.

Human Services

- B. Director of Health and Human Services and the Napa County Commission on Aging request adoption of a resolution approving revisions to the Commission's Bylaws.
- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 7385 with Tulare County Superintendent of Schools, doing business as California Friday Night Live Partnership, extending the term through November 30, 2010 regarding funding for an evaluation of the Friday Night Live Program to help prevent underage drinking.

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 6488 for the term July 1, 2010 through June 30, 2011 accepting Homeless Management Information System (HMIS) grant funding in the amount of \$19,950 from the U.S. Department of Housing and Urban Development (HUD).

Community Resources & Infrastructure

- E. Directors of Conservation, Development & Planning, Public Works, and Environmental Management, along with the Napa County Fire Marshal request approval of and authorization for the Chair to sign an agreement with the Halle Group for a maximum of \$52,500 for the term September 21, 2010 through June 30, 2011 for work related to customer service in departments responsible for issuing building, planning, and other permits.
- F. Director of Public Works requests approval of Budget Transfer No. HHS002 increasing appropriations in the Equipment Pool budget with offsetting revenue and establishment of a fixed asset in the amount of \$27,876 for the purchase of a vehicle for the Women, Infants and Children (WIC) program in the Public Health Division of the Napa County Health and Human Services Agency. (4/5 vote required)
- G. Director of Public Works requests the adoption of a resolution temporarily closing a portion of Berryessa-Knoxville Road from 9:00 A.M. to 12:30 P.M. on Saturday, October 9, 2010 for the 7th annual "Tri Girl Tri Triathlon."
- H. Director of Public Works requests the following actions:
1. Award of the contracts listed below to the following contractors for their respective low base bids, and authorization for the Chair to sign the construction contracts:
 - a. Buhman Avenue Overlay," RDS 10-35 to Vintage Paving Company of Winters, California for their low base bid of \$189,416 with Additive Alternate No. 1 of \$20,155 and Additive Alternate No. 2 of \$20,155 for a total contract amount of \$229,726;
 - b. "Road Surface Treatments - Berryessa, Monticello, and Silverado Residential Community Vicinities," RDS 10-37 to Valley Slurry Seal of West Sacramento, California for their low base bid of \$594,228;
 - c. "Road Surface Treatments - St. Helena and Vicinity," RDS 10-38 to Valley Slurry Seal of West Sacramento, California for their low base bid of \$267,010;
 - d. "Devlin Road Overlay" RDS 10-39 to Vintage Paving Company of Winters, California for their low base bid of \$238,939 with Additive Alternate No. 1 of \$22,576 and Additive Alternate No. 2 of \$22,576 for a total contract amount of \$284,091; and
 2. Approval of Budget Transfer No. DPW009 appropriating \$1,340,579 with an offsetting reduction in appropriations within the Roads budget for the above listed projects funded by Proposition 1B. (4/5 vote required)

General Admin & Finance

- I. Assessor-Recorder-County Clerk requests approval of and authorization for the Chair to sign Addendum No. 5 to Memorandum of Understanding Agreement No. 6527 with the California Department of Justice increasing the amount by \$1,094.35 for a new maximum of \$16,416 extending the term through June 30, 2011 for a sixth year of participation and cost-sharing in a statewide Electronic Recording Delivery System (ERDS).
- J. Chief Information Officer requests approval of and authorization for the Chair to sign an agreement (formerly No. AUD 5947) with Granicus Inc. for an annual maximum of \$17,814 for the term July 1, 2010 through June 30, 2011 with a provision for automatic renewal for the ongoing system management for the internet broadcasting of the public meetings.
- K. County Counsel requests adoption of resolutions removing NCTPA as an employer from the County's 457 and 401(a) Plans.
- L. County Counsel requests adoption of a resolution eliminating the third at-large Board Member from the Napa County Board of Control.
- M. Community and Intergovernmental Affairs Manager requests approval of and authorization for the Chair to sign an agreement with Lesar Development Consultants for a maximum of \$45,000 for the term September 21, 2010 through June 30, 2011 for consulting preparation and evaluation services of Notice of Funding Availability documents for affordable housing projects.
- N. Director of Human Resources and County Counsel request adoption of a resolution amending the Departmental Allocation List for County Counsel as follows, effective October 2, 2010:
 1. Amend the Departmental Allocation by:
 - a. Deleting:
 - i. One .5 FTE (C) Legal Secretary I.
 - b. Adding:
 - i. One (1 FTE) (NCO) Deputy County Counsel IV* and
 - ii. One (.6 FTE) (C) Legal Secretary I.

(*) Designated as an "at-will" position.

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**9. SET MATTERS OR PUBLIC HEARINGS****A. 9:00 AM**

Recess to the Board of Equalization Meeting (See BOE Agenda).

B. 9:30 AM

Recess to the Napa County Housing Authority (NCHA) meeting (See NCHA Agenda).

C. 10:30 AM

Presentation by Napa County Legislative Advocates Paul Yoder and Karen Lange regarding the 2010 California legislative session and prospects for the upcoming 2011 session.

D. 11:30 AM PUBLIC HEARING

Director of Public Works requests the following Board actions for the implementation of procedures for the award of contracts for public works projects as authorized by the Uniform Public Construction Cost Accounting Act (the "Act" or "UPCCAA") (Public Contract Code section 22000, and following):

1. Adoption of a Resolution Establishing Uniform Public Construction Cost Accounting Act for Napa County Public Works Projects.
2. First reading and intention to adopt an ordinance Amending Napa County Code Section 2.36.040 (Specific Duties Designated) Relating to the Authority of the Purchasing Agent and by Adding a New Chapter 2.38 (Informal Bidding Procedures) to Title 2 of the Napa County Code to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, et seq. of the Public Contract Code).

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.
(CONTINUED FROM AUGUST 24, 2010)

10. ADMINISTRATIVE ITEMSCommunity Resources & Infrastructure

- A.** Director of Conservation, Development and Planning to provide a summary of regional planning efforts related to implementation of SB 375 (Steinberg) and development of a Sustainable Communities Strategy for the Bay Area, followed by Board of Supervisors discussion and possible direction to staff.
(CONTINUED FROM SEPTEMBER 14, 2010)

General Admin & Finance

- B.** County Executive Officer requests discussion and possible action regarding revisions to the 2010 Board of Supervisors calendar.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (One case)

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b)(3)(A) of Government Code Section 54956.9: (One case)

C. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative: Suzanne Mason, Human Resources Director
Employee Organization: Napa County Deputy Sheriffs' Association (Employee Unit and Supervisory Unit of the County of Napa)

16. ADJOURNMENT

ADJOURN TO BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, SEPTEMBER 28, 2010 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON SEPTEMBER 17, 2010 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board