



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/21/2010  
Agenda Placement: 7J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Gjestvang, Jon - Chief Information Officer  
Information Technology Services  
**REPORT BY:** Maiko Klieman, STAFF SERVICES MANAGER - 707-259-8665  
**SUBJECT:** Agreement with Granicus, Inc.

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### **RECOMMENDATION**

Chief Information Officer requests approval of and authorization for the Chair to sign an agreement (formerly No. AUD 5947) with Granicus Inc. for an annual maximum of \$17,814 for the term July 1, 2010 through June 30, 2011 with a provision for automatic renewal for the ongoing system management for the internet broadcasting of the public meetings.

### **EXECUTIVE SUMMARY**

Napa County originally entered into an agreement with Granicus Inc. on June 1, 2007 to provide training, installation, configuration and ongoing system maintenance, which relate to streaming media solutions and media management software access being used for County's internet broadcasting needs. Today's requested action continues the agreement with Granicus Inc. for ongoing system maintenance at \$1,400 a month and for maintenance related to mobile encoder at \$84.42 a month.

This technology allows residents to watch Board of Supervisors', Board of Equalization, Napa County Housing Authority, and various other district meetings online, live and archived, through the County's website. It provides public information, government transparency, and improved services to residents.

Granicus Inc. is not a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      Yes

|                                   |  |
|-----------------------------------|--|
| Is it currently budgeted?         | Yes  |
| Where is it budgeted?             | Information Technology Services  |
| Is it Mandatory or Discretionary? | Discretionary  |
| Discretionary Justification:      | This technology allows residents to watch the Board of Supervisors', the Board of Equalization, Napa County Housing Authority, and various other district meetings online, live and archived, through the County's website. It provides public information, government transparency, and improved services to residents. All meeting videos contain relevant supporting documentation, like meeting agendas and minutes, allowing the public to stay well-informed on the decisions affecting their community. |
| Is the general fund affected?     | No   |
| Future fiscal impact:             | The proposed agreement includes automatic renewal of the agreement for additional three years at the cost of \$1,400/month. The cost will be included in the future recommended budgets for the Information Technology Services.   |
| Consequences if not approved:     | The public will not be able to watch the Board of Supervisors', the Board of Equalization, Napa County Housing Authority, and various other district meetings online, live and archived, through the County's website.   |
| Additional Information:           |  |

## **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

Napa County originally entered into an agreement with Granicus Inc. on June 1, 2007 to provide training, installation, configuration and ongoing system maintenance, which relate to streaming media solutions and media management software access being used for County's internet broadcasting needs. The requested action today is to continue the agreement with Granicus Inc. for ongoing system maintenance at \$1,400 a month and maintenance related to mobile encoder at \$84.42 a month.

Monthly managed services provide technical support for the system, remote monitoring of hardware and software to verify system is operating at optimum capacity, unlimited bandwidth for streaming content from the system and 12 months of archiving for all public meetings using the system. The mobile encoder is used by the Clerk of the Board when Board of Supervisors meetings are held at remote locations outside of the Board of Supervisors' room.

This technology allows residents to watch the Board of Supervisors', the Board of Equalization, Napa County Housing Authority, and various other district meetings online, live and archived, through the County's website. It provides public information, government transparency, and improved services to residents. All meeting videos contain relevant supporting documentation, like meeting agendas and minutes, allowing the public to stay well-informed on the decisions affecting their community.

Granicus Inc. is not a local vendor. Granicus is the leading software-as-a-service provider of government transparency, public meeting efficiency, and citizen participation solutions in the U.S. Granicus hosts the world's largest government exclusive webcasting network, streaming over 23 million webcasts and serving nearly 700 clients spanning all 50 states. There is no local vendor that provides the same technology.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins