



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/21/2010

Agenda Placement: 7D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services

**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720

**SUBJECT:** Agreement with Housing and Urban Development (HUD) for the Housing Management Information Services Project funding for Fiscal Year 2010-2011

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 6488 for the term July 1, 2010 through June 30, 2011 accepting Homeless Management Information System (HMIS) grant funding in the amount of \$19,950 from the U.S. Department of Housing and Urban Development (HUD).

### **EXECUTIVE SUMMARY**

Approval of the requested action will provide acceptance of Fiscal Year 2010-2011 funding for the Homeless Management Information System, which involves data collection regarding the County's homeless population.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to accept the Homeless Management Information System (HMIS) grant funding. Approval of the requested action will, however, provide the County with

Federal funding to offset 80% of the cost of collecting data on the County's homeless population, which HUD requires per direction it received from Congress.

Is the general fund affected? Yes

Future fiscal impact: None. The HMIS grant expires June 30, 2011. HUD requires that a resolution be adopted annually to enable a local governmental agency's application for funding. The resolution relating to the 2011 application for grant funding was adopted by the Board on June 29, 2010.

Consequences if not approved: If the renewal of the agreement is not approved, the County will have to either fund the full cost of the data collection services or discontinue the services for both the current and future fiscal years.

Additional Information: The HMIS grant requires a County match of \$4,750, which is funded by allocated County General Fund (fixed General Fund support to HHSA). Without the funding for HMIS, all of the programs of the Continuum of Care (CoC) would likely be de-funded, as HMIS is a prerequisite for applying for housing programs.

HUD has been directed by Congress to work with jurisdictions to gather homeless data. Congress has indicated that jurisdictions should be collecting an array of data on homelessness, use of services and the effectiveness of the local homeless assistance system. The CoC, a group made up of representatives from Napa County non-profits, operates a set of three competitively-awarded programs created to address the problems of homelessness in Napa. It applies for and obtains Federal grant funding for these three programs. Without the information obtained through HMIS, the CoC will not be competitive in its application for these competitively-awarded grant funds.

## **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

The Homeless Management Information System (HMIS) is designed to collect data on the homeless population of Napa County. The data collected will help staff better understand the needs of homeless people and assist in the development of more efficient delivery of program services for this population. On June 30, 2009, the Board authorized HHSA to apply for 2010 funding from the U. S. Department of Housing and Urban Development (HUD). On October 13, 2009, the County's Health and Human Services Agency (HHSA) applied for the 2010 funding. The final 2010 HMIS grant agreements have now been received from HUD. Approval of the requested action will allow the County to accept the 2010 HMIS grant funding in the amount of \$19,950 for data collection activities during Fiscal Year 2010-2011.

The County contracts with the County of Sonoma Community Development Commission (SCDC) for the provision of HMIS user licenses, system administration and technical support. The grant funds under consideration today are used to fund the agreement with SCDC. This arrangement has enabled HHSA to inexpensively implement a robust HMIS.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins