



AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday September 21, 2004 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Mike Rippey
District 5

Nancy Watt
County Executive Officer

Pamela Miller
Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

Documents for all agenda items are on file with the Clerk of the Board.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.co.napa.ca.us

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENTATIONS AND COMMENDATIONS**
4. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. **DEPARTMENT DIRECTORS' REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS**

Human Services

- A. Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 6029 with Napa Personnel Systems for a maximum of \$15,000 for the term July 1, 2004 through September 30, 2005 to provide job-related training and counseling services to clients of the Training and Employment Center.
- B. Acting Director of Health and Human Services requests approval of the following actions regarding the Women, Infants and Children (WIC) Supplemental Nutrition Program:
 1. Authorization for the Chair to sign Amendment No. 2 to Agreement No. 3402 with the California Department of Health Services increasing the amount by \$8,040 for a new maximum of \$1,924,001; and
 2. Budget Transfer No. 26 increasing appropriations by \$8,040 in the Public Health budget with offsetting revenues from the California Department of Health Services to fund operation of the WIC Program. (4/5 vote required)
- C. Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4627 with Victor Kogler incorporating agency-wide changes to the General Terms and Conditions and decreasing the amount by \$2,000 for a new maximum of \$2,000 to provide fiscal consultation regarding Health and Human Services' alcohol and drug programs.
- D. Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6161 with Steven E. Shaw, M.D., incorporating agency-wide changes to the General Terms and Conditions and increasing documentation standards for services provided in the Mental Health Outpatient Managed Care Program.

- E.** Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6245 with Mark Duerr, dba Duerr Evaluation Resources, incorporating agency-wide changes to the General Terms and Conditions and increasing the amount by \$1,813 for a new maximum of \$17,038 to provide program evaluation services for the Safe and Drug Free Schools and Communities grant.
- F.** Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6281 with Napa Valley College extending the term through June 30, 2005 to provide small business plan development training for clients participating in the INCLUSION Program.
- G.** Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Barrie Glen, Ph.D., for a maximum of \$5,000 for the term July 1, 2004 through June 30, 2005 to provide services in the Children's Behavioral Health and Child Welfare Services Programs.
- H.** Acting Director of Health and Human Services requests approval of the following actions regarding bioterrorism grant funding:
1. Authorization for the Chair to sign a revenue agreement with the California Department of Health Services for a maximum of \$358,248 for the term July 1, 2003 through June 30, 2004 for bioterrorism preparedness funding activities; and
 2. Authorization for the Chair to sign the Certification Against Supplanting, including (a) certification of the accuracy of the Local Public Health Preparedness Trust Fund Report For Fiscal Year 2003-2004 and the Funds Expended and/or Obligated by June 30, 2004 Report and (b) certification that funds have been expended only for the purposes stated in the Bioterrorism Preparedness Plan and Budget.
- I.** Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements with Rex Adamson, M.D. to provide services in the Mental Health Outpatient Managed Care Program:
1. Agreement for a maximum of \$7,500 for the term September 21, 2004 through June 30, 2005; and
 2. A Business Associate Agreement setting forth the terms and conditions of the Health Insurance Accountability and Portability Act of 1996 (HIPAA) Privacy Rule.
- J.** Acting Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements with Calistoga Family Center:
1. A Memorandum of Understanding with Calistoga Family Center for the term July 1, 2004 through June 30, 2005 for Health and Human Services staff to provide substance abuse prevention services and information regarding public assistance benefits to Latino children, youth and families at Calistoga Family Center; and
 2. A Business Associate Agreement setting forth the terms and conditions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Rule.

- K. Acting Director of Health and Human Services requests authorization to accept a donation in the amount of \$3,000 from the Solano/Napa Employer Advisory Council to the Workforce Investment Board for youth participating in the Training and Employment Center Programs.

Community Resources & Infrastructure

- L. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6013 with Omni Means, increasing the amount by \$3,020 for a new maximum of \$45,790, extending the term through June 30, 2005 and amending the hours and hourly rates for review and update of the Napa Airport Industrial Area traffic mitigation fee program.
- M. Napa County Wildlife Conservation Commission requests approval of the following three (3) grant proposals:
1. \$7,000 for Acorn Soupe for the Napa River Watershed Wildlife Habitat Restoration and Environmental Education Program;
 2. \$4,000 for the Wildlife Rescue Center of Napa County to assist in the on-going operations and in the establishment, operation and maintenance of a permanent Wildlife Rescue Center; and
 3. \$1,000 for the Napa County Flood Control and Water Conservation District for a wash mat for car wash fundraisers to help prevent stormwater pollution.

General Admin & Finance

- N. Human Resources Director requests adoption of a resolution amending the Departmental Allocation List for the Health and Human Services Agency with regards to deleting one (1) Senior Account Clerk in the Training and Employment Center Division and adding one (1) Senior Account Clerk in the Health and Human Services Administration Division, effective September 21, 2004.
- O. Human Resources Director and Acting Director of Health and Human Services request:
1. Adoption of a resolution amending the Departmental Allocation List for the Health and Human Services Agency with regards to deleting one (1) Public Health Nurse in the Public Health Division and adding one (1) Public Health Nurse in the Social Services Division, effective September 25, 2004; and
 2. Approval of Budget Transfer No. 2 increasing appropriations by \$87,826 in the Social Services Division and decreasing appropriations in the Public Health Division. (4/5 vote required)
- P. County Executive Officer/Purchasing Agent requests authorization to declare certain items as surplus and no longer required for public use, remove them from inventory, and dispose of them at public auction. (4/5 vote required)
- Q. Approve minutes of the special meeting held August 25 and regular meeting held August 31, 2004.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. SET MATTERS OR PUBLIC HEARINGS**A. 9:15 AM**

County Fire Chief requests discussion regarding the temporary use of the Capell Valley Fire Station Training Room as a Community Room with potential direction to:

1. Authorize the temporary use of the Capell Valley Fire Station Training Room as a Community Room until the multi-purpose room at Capell Elementary School becomes available for use;
2. Work with Napa Valley Unified School District to provide reservations and on-site attendant services at no cost to the County; and
3. Authorize Napa County Fire Department and County Counsel to work with the original grantor of land to broaden the uses that can be permitted at the Capell Valley Fire Station.

B. 9:30 AM

Recess to the Board of Equalization (See BOE Agenda).

C. 10:00 AM

Acting Director of Conservation, Development and Planning and Community Partnership Manager to provide status report on General Plan Update with possible direction from the Board of Supervisors.

D. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

E. 2:30 PM

County Executive Officer to present a status report on the preliminary findings of the Administrative Task Force convened to review the operations of the Office of the Registrar of Voters.

F. 4:00 PM

Recess to a Special Joint Meeting with the Napa City Council to discuss the status of the potential ballot measure for countywide street and road tax. (Napa City Hall)

9. ADMINISTRATIVE ITEMSCommunity Resources & Infrastructure

- A. Acting Director of Conservation, Development and Planning requests approval of Budget Transfer No. 28 appropriating \$195,224 in the Conservation, Development and Planning budget, with \$145,080 in offsetting revenues from Contingency set aside for the General Plan Update and \$50,144 from Fire Protection, for Baseline Data Report and Geographic Information System mapping requirements. (4/5 vote required)

General Admin & Finance

- B. Clerk of the Board requests two (2) appointments from the following list of applicants to serve as Directors of the Governing Board of the Circle Oaks County Water District with one term of office to expire January 2005 and one term of office to expire January, 2007:

Applicants

Richard A. Cannon

James P. Mills

Mathew Senander II

10. LEGISLATIVE ITEMS**11. BOARD OF SUPERVISORS' COMMITTEE REPORTS AND ANNOUNCEMENTS****12. BOARD OF SUPERVISORS' FUTURE AGENDA ITEMS****13. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****14. CLOSED SESSION****A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:
(One case)

B. PUBLIC EMPLOYEE APPOINTMENT/ONGOING RECRUITMENT OF THE FOLLOWING POSITIONS (Government Code Section 54957):

Director of Conservation, Development and Planning
Director of Health and Human Services

C. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Dennis Morris, Human Resources Director

Unrepresented Employees: Non-Classified, Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

D. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Dennis Morris, Human Resources Director

Employee Organization: Napa County Deputy Sheriffs' Association (Employee Unit & Supervisory Unit of the County of Napa)

15. ADJOURNMENT

**ADJOURN TO BOARD OF SUPERVISORS' REGULAR MEETING, TUESDAY, SEPTEMBER 28, 2004
AT 9:00 A.M.**