



Agenda Date: 9/20/2005  
Agenda Placement: 6N

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Helene Franchi, Management Analyst III, 253-4820  
**SUBJECT:** Purchase of vehicle for the Sheriff's Department

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### **RECOMMENDATION**

County Executive Officer/Director of Emergency Services requests approval of Budget Transfer No. 10 in the amount of \$46,000 increasing appropriations in the Equipment Pool budget with offsetting revenue from the Emergency Services budget to establish a fixed asset in the amount of \$46,000 for the purchase of a vehicle for the Sheriff's SWAT team. (4/5 vote required)

### **EXECUTIVE SUMMARY**

The Napa County Terrorism Working Group Approval Authority has approved the purchase of a vehicle for the Sheriff Department for use by their SWAT team. The committee has allocated \$34,000 from the FY05 State Homeland Security Grant Program and \$12,000 from the Law Enforcement Terrorism Prevention Program Grant to make this purchase.

The Sheriff's Department is tasked with responding to various types of critical incidents requiring the use of specialized equipment. The purchase of a designated response vehicle will provide a central location for the storage of equipment and alleviate slow response times.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Emergency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Napa Sheriff's Department currently is responsible for storing and

maintaining the Self Contained Breathing Apparatus SCBA equipment and transporting it to hazardous incidents. This equipment is bulky and the Sheriff's Department does not have a vehicle that is designed to transport this equipment. It is currently transported by patrol units or by employee's personal vehicles. The lack of a designated vehicle makes it difficult to respond to emergencies without delay which can increase the risk to the public and the officers on scene.

Is the general fund affected? No

Future fiscal impact: Maintenance and Operation costs will be charged to the Sheriff budget on a "per use" rate of \$250. It is anticipated that this will result in charges of approximately \$1000 per year.

Consequences if not approved: The lack of a designated vehicle makes it difficult to respond to emergencies without delay which can increase the risk to the public and the officers on scene. In addition, if the request is not approved, the County would need to negotiate with the State Department of Homeland Security to modify the grant project list previously approved by that agency.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Napa County applied for and was awarded a total of \$493,992 in grant funds under the FY05 Homeland Security Grant Program.

The Napa Operational Area Terrorism Working Group, in accordance with Office of Homeland Security directives, has constructed and approved the planned grant expenditures through their Approval Authority Body consisting of the County Health Officer, County Fire Chief, Municipal Fire Chief, County Sheriff and a Chief of Police. Grant funds are used to benefit all Napa Operational Area jurisdictions and disciplines.

The 2005 Homeland Security grant funds are appropriated in the Emergency Services budget unit with Napa County Emergency Services being the central ordering point for items purchased with grant funds. In order for this fixed asset to be established in the Equipment Pool budget, it is necessary to transfer funds in the amount of \$46,000 from Emergency Services to the Equipment Pool, Fund 4030 budget unit. These grant funds for the vehicle purchase do not affect the County general fund.

Since the events of September 11, 2001, the threatened use of weapons of mass destruction within our borders and more specifically the Bay Area, require local law enforcement personnel to be equipped for effective and safe response to mass casualty incidents as well as incidents involving hazardous materials.

In 2004, the Napa County Sheriff's Department and the Napa Police Department obtained Self Contained Breathing Apparatus (SCBA) and protective suits that allow personnel to safely respond to hazardous incidents. This equipment was purchased with Homeland Security grant funds. The Napa Sheriff's Department currently is

responsible for storing and maintaining the SCBA equipment and transporting it to hazardous incidents. This equipment is bulky and the Sheriff's Department does not have a vehicle that is designed to transport this equipment - - it is currently transported by patrol units or by employee's personal vehicles. The purchase of this vehicle will allow the Sheriff's Department to store and transport SCBA and other special emergency response equipment, reducing response time to major incidents. The vehicle will also be able to transport six emergency responders (SWAT team members).

No depreciation is being charged or collected in the Equipment Pool budget given that this vehicle is being purchased with grant funds and its life expectancy is greater than that of regular fleet vehicles. When and if the decision is made to replace this vehicle, replacement funds will need to be identified as part of the Sheriff's budget. Maintenance and Operation charges will be assessed based on each use as referenced in the Fiscal Impact section to keep the vehicle functioning at its maximum level.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi