



Agenda Date: 9/20/2005  
Agenda Placement: 6J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Barbara Scriven for Mark Gregersen - Acting Director  
Human Resources  
**REPORT BY:** Barbara Scriven, Human Resources Analyst III, 253-4000  
**SUBJECT:** Amend the Departmental Allocation List - HHSA/Public Health

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### **RECOMMENDATION**

Acting Human Resources Director requests adoption of a resolution amending the Departmental Allocation List for the Public Health Division of the Health and Human Services Agency with regards to deleting one (1) .6 FTE Physical Therapist or Occupational Therapist and adding one (1) .85 FTE Physical Therapist or Occupational Therapist, effective September 24, 2005.

### **EXECUTIVE SUMMARY**

Amending the Departmental Allocation List to increase the FTE of an Occupational Therapist in the Public Health division of the Health and Human Services Agency from .6 to .85 effective, September 24, 2005.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Funds provided by First 5 Napa County Children and Families Commission will be used to fund the increase in costs for this position.
Is the general fund affected?	No
Future fiscal impact:	None. The funding and the increase in the position end June 30, 2006 unless extended by the Commission and the Board.
Consequences if not approved:	Unspent funds will need to be returned or an alternative use must be

proposed and approved by First 5 Napa County Children and Families Commission.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Public Health received augmentation funding from First 5 to increase an Occupational Therapist position from .6 FTE to .85 FTE. This temporary funding, available through June 30, 2006, will provide occupational therapy services to each child at the Therapeutic Childcare Center. Currently, there are no OT services available at the Center. An occupational therapist on staff at the Medical Therapy Unit has agreed to an increase in work hours to cover the assignment if additional benefits are commiserate with the increased hours. The employee will revert to .6 FTE when the augmentation funding for this purpose ends.

### **SUPPORTING DOCUMENTS**

A . Resolution

CEO Recommendation: Approve

Reviewed By: Britt Ferguson