



Agenda Date: 9/19/2006
Agenda Placement: 9A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Patricia Grisham, Administrative Secretary I, 253-4424
SUBJECT: Appointment to General Plan Update Steering Committee

RECOMMENDATION

County Executive Officer requests appointment of one (1) individual from the list of applicants to serve as a representative of Supervisorial District No. 4 on the General Plan Update Steering Committee with the term of office to commence immediately and expire June 30, 2009.

Applicants

Kimberly Payne
Kirsty Shelton
William E. Trautman

EXECUTIVE SUMMARY

Conrad Hewitt, a representative of Supervisorial District No. 4, resigned from the General Plan Update Steering Committee effective July 27, 2006, necessitating appointment of another individual to fill that vacancy. County Executive Officer requests appointment of one (1) individual from the list of applicants. The selected individual will begin the term of office immediately, and serve until its expiration June 30, 2009.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On May 10, 2005, the Board of Supervisors adopted Resolution 05-77 creating the Napa County General Plan Update Steering Committee. The Committee's job will be (1) to assist County staff in drafting the General Plan, including policies, goals, objectives, and implementation measures for consideration by the County Planning Commission and the Board of Supervisors, and (2) to build community support for the updated plan they help create.

The General Plan Update Steering Committee is made up of twenty-one (21) individuals as follows:

- a. One (1) member nominated by the County Board of Supervisors who is a resident of District No. 1;
- b. One (1) member nominated by the County Board of Supervisors who is a resident of District No. 2;
- c. One (1) member nominated by the County Board of Supervisors who is a resident of District No. 3;
- d. One (1) member nominated by the County Board of Supervisors who is a resident of District No. 4;
- e. One (1) member nominated by the County Board of Supervisors who is a resident of District No. 5;
- f. Fifteen (15) County residents from the public at large representing diverse interests from a geographical perspective and interest-based perspective including, but not limited to, environmental, agricultural, development and community interests. Each member of the County Board of Supervisors shall nominate three (3) public at large members; and
- g. One (1) member nominated by the five (5) City Managers located in Napa County who represents city interests, but who is not an elected official.

The Board appointed 20 members of the Committee on June 28, 2005, together with one "city representative" identified collectively by the City managers of Napa, American Canyon, Yountville, St. Helena, and Calistoga. The 21-member Committee has been meeting monthly since July of 2005, and is making steady progress on the General Plan update.

A vacancy occurred on the committee with the resignation of Conrad Hewitt, effective July 27, 2006. Mr. Hewitt was the representative of Supervisorial District No. 4, and thus the County solicited interest from other residents of District No. 4 to fill this vacancy. Multiple applications were received by the deadline, which was close of business on September 8, 2006. A list of the applicants is attached and copies of the applications are available for review with the Clerk of the Board.

The County Executive Officer requests that the Board appoint an individual to fill the vacancy from the list of applicants. Consistent with procedures used to appoint the original Committee in June of 2005, County staff suggests that Supervisor Dodd nominate the individual, subject to appointment by the full Board.

SUPPORTING DOCUMENTS

A . General Plan Update Steering Committee Applicants

CEO Recommendation: Approve

Reviewed By: Karen Gratton