



Agenda Date: 9/18/2007
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Ginny Leija, Engineering Aide, 259-6718
SUBJECT: Re-Carpet of Various Offices of the Carithers Building - Approval of Plans and Specifications and Authorization to Advertise for Bids

RECOMMENDATION

Director of Public Works requests approval of plans and specifications for the "Re-Carpeting at Various Offices of the Carithers Building," PW 07-40, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

EXECUTIVE SUMMARY

This Project provides for re-carpeting at various offices of the Carithers Building currently occupied by the District Attorney, Public Defender, Elections, CSOA (Comprehensive Services for Older Adults) and Veterans Services. The carpet is showing wear and tear and needs to be replaced for safety reasons. Plans and specifications have been prepared and the project can now be put out to bid.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The existing carpet in various areas of the Carithers Building is showing wear and tear and needs to be replaced. New carpet will provide for a safer surface.
Is the general fund affected?	Yes

Future fiscal impact: None

Consequences if not approved: Re-carpeting project could not proceed and safety issues will not be addressed.

Additional Information: The estimated project budget is \$316,000, which includes construction, construction contingency, preparation of plans and specifications, bidding, inspection and administration. The estimated construction cost is \$260,000.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

This Project provides for re-carpeting various County Departments housed in the Carithers Building. Approval of the plans and specifications and authorization to advertise for bid will allow this Project to move forward. Once bids are received, opened and reviewed, staff will return to the Board for the award of a construction contract to the lowest responsible bidder.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi