



Agenda Date: 9/18/2007
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Tobacco Master Settlement Agreement Funding Awards for Fiscal Year 2007-2008

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements totaling \$699,994 utilizing Tobacco Master Settlement Agreement (MSA) funds, each for the term October 1, 2007 through March 31, 2009:

1. Agreement with Family Service of the North Bay, Inc., for a maximum of \$68,993;
2. Agreement with Family Service of the North Bay, Inc., for a maximum of \$46,746;
3. Agreement with On The Move, Inc., for a maximum of \$58,617;
4. Agreement with Big Brothers/Big Sisters of the North Bay, Inc., for a maximum of \$50,416;
5. Agreement with the Loyd Wolfe Juvenile Justice Network, Inc., for a maximum of \$73,617;
6. Agreement with Community Health Clinic Ole, Inc., for a maximum of \$48,015;
7. Agreement with Community Health Clinic Ole, Inc., dba Sister Ann Community Dental Clinic, for a maximum of \$78,617;
8. Agreement with Spirit of Unity in Napa, Inc., for a maximum of \$64,122;
9. Agreement with the Calistoga Family Center, Inc., for a maximum of \$48,617;
10. Agreement with the Area Agency on Aging Serving Napa and Solano, Inc., for a maximum of \$68,617;
11. Agreement with the Napa Valley Child Advocacy Network, dba Parent-Child Advocacy Network, Inc., for a maximum of \$43,617; and
12. Agreement with the Cope Family Center, Inc., for a maximum of \$50,000.

EXECUTIVE SUMMARY

On July 24, 2007, the Board authorized the award of grants to eleven successful applicants for Tobacco Master Settlement Agreement (MSA) funding. Approval of the requested action will authorize eleven new agreements with local non-profit agencies, in accordance with the Board's prior action, and provides the second of three years of funding to the Cope Family Center, Inc. in accordance with the Board's approval of a three-year grant to that organization at the award of the MSA grants for Fiscal Year 2006-2007.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	<p>Approval of the requested action is discretionary in that there is no mandate to distribute Master Settlement Agreement funds for specific purposes or to the specific entities. In June 2001, the Board adopted a plan to distribute through a community grant process \$750,000 per year from funds deposited in the Tobacco Settlement Trust Account. The Board further determined that if the annual interest generated by the trust account came to exceed \$750,000, the entire amount of interest earned in that year would be distributed.</p> <p>In 2005, the Board increased the annual Master Settlement Agreement allocation from \$750,000 to \$800,000. Of this amount, \$100,000 per year has been allocated to the Children's Health Initiative (CHI), leaving \$700,000 to be awarded each year to other grantees. Today's requested action recommends a total award of \$699,994, which includes eleven new agreements for Fiscal Year 2007-2008 and an agreement for \$50,000 for the second of three years of funding awarded by the Board to the Cope Family Center in Fiscal Year 2006-2007.</p>
Is the general fund affected?	No
Future fiscal impact:	The agreements terminate March 31, 2009.
Consequences if not approved:	If these agreements are not approved, the Board will need to determine alternative grant recipients, or Master Settlement Agreement funds will not be distributed in Fiscal Year 2007-2008.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On January 24, 2007, the Board adopted funding guidelines and a procedure for the distribution of Tobacco Master Settlement Agreement (MSA) grant funds for Fiscal Year 2007-2008. Funds to be distributed during the current fiscal year are included in the Health and Human Services Agency's (HHSA) authorized Fiscal Year 2007-2008 budget. For the 2007-2008 grant cycle, HHSA received fifteen applications seeking more than \$1.2 million in MSA grant funds. A Grant Application Review Committee made up of community and County of Napa representatives met and reviewed the applications based on the guidelines adopted by the Board. On June 21,

2007, the Grant Application Review Committee recommended the award of funding totaling \$649,994 to eleven of the fifteen applications submitted. At its July 24, 2007 meeting, the Board voted to accept the Grant Application Review Committee's recommendations and authorized staff to return to the Board with contracts for the eleven awardees and a contract for \$50,000 for the second of three years of funding awarded to the Cope Family Center by the Board in Fiscal Year 2006-2007. The applications that were awarded a total of \$699,994 in funding are shown in Attachment A.

No HIPAA Business Associate Agreements are required in connection with these agreements. While the parties to these agreements may individually be subject to HIPAA, neither party is performing a service for or on behalf of the other party that involves the use or disclosure of protected health information. Therefore, no business associate relationship between the parties, as defined by HIPAA, exists nor is required.

SUPPORTING DOCUMENTS

A . Attachment A

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita