



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday September 17, 2019 9:00 A.M.**

Brad Wagenknecht  
District 1

Ryan Gregory  
District 2

Diane Dillon  
District 3

Alfredo Pedroza  
District 4

Belia Ramos  
District 5

Minh C. Tran  
County Executive Officer

Jose Luis Valdez  
Clerk of the Board

Jeffrey M. Brax  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS**

Public Safety

- A. County Fire Chief requests approval of and authorization for the Chair to sign the renewal of Agreement No. 160183B with Mallory Safety & Supply LLC for a maximum of \$30,000 for the term August 1, 2019 through June 30, 2020, with an automatic two year renewal provision to provide self contained breathing apparatus (SCBA) flow testing to County owned equipment.

Community Resources & Infrastructure

- B. Director of Public Works requests approval of and authorization for the Chair to sign the following agreements for a maximum of \$25,000 per fiscal year per agreement for the term September 17, 2019 through June 30, 2022 with an automatic one-year renewal option up to two additional years to provide on-call tree trimming and removal services for Napa County:
  1. A Plus Tree Incorporated;
  2. Arborist Now Inc.;
  3. Britton Tree Services Inc.;
  4. J. Allan Schneider Corporation; and
  5. The F.A. Bartlett Tree Expert Company.
- C. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with RSA+ for a maximum of \$20,000 for the term September 17, 2019 through June 30, 2020, with the option of two additional years, for surveying and mapping services at the Napa County Airport.
- D. Director of Public Works requests adoption of the County's updated Americans with Disability Act (ADA) Self-Evaluation and Transition Plan pursuant to Title II of the ADA.

General Admin & Finance

- E. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Internal Audit Report for County of Napa's County-Wide Audit of Computer Purchases under \$1,000 for the period of July 1, 2018 to September 30, 2018.

- F. Chief Information Officer requests the following actions:
1. A waiver of competitive bidding requirements and sole source award to Blue Lava, Inc., of Menlo Park, CA, for the purchase of a security assessment platform, pursuant to Napa County Code Section 2.36.090; and
  2. Approval of and authorization for the Chair to sign an agreement with Blue Lava, Inc., for a maximum of \$43,986 for the term of September 1, 2019 through June 30, 2020 for cybersecurity risk assessment services.
- G. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170947B (formerly Agreement No. 7279) with the Napa River Reclamation District (NRRD), increasing the amount of fees to be paid by NRRD to County Counsel by \$7,241.55 for a new maximum of \$27,241.55 for County Counsel's legal services during Fiscal Year 2018-19.
- H. Director of Housing and Homeless Services requests adoption of a resolution authorizing participation in the allocation of one-time housing funds for Whole Person Care Pilot programs as authorized by AB 74, Budget Act of 2019.
- I. Treasurer-Tax Collector requests approval of and authorization for the Chair to sign a Memorandum of Understanding with the California State Association of Counties-Finance Corporation for the term of September 1, 2019 and continuing year to year, to act on behalf of the County as the clearing house agency to process delinquent debt related to the Tax Refund Exchange and Compliance System (CALTRECS) debt offset program.
- J. County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:
1. Approval of the response to the 2018-2019 Grand Jury Final Report "Where's My Costco? A History of the Napa Pipe Project;" and
  2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.
- K. County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:
1. Approval of the response to the 2018-2019 Grand Jury Final Report "Enforcing Short-term Vacation Rental Codes in the Napa Valley;" and
  2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

## 7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

## 8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**9. SET MATTERS OR PUBLIC HEARINGS****A. 8:00 AM**

Board of Supervisors (BOS) - Closed Session (see Special 8:00 AM BOS Agenda).

**B. 9:20 AM**

Presentation of a proclamation to Maria Cisneros, Co-Chair of the Latinx Heritage Committee, celebrating Latinx heritage in Napa County from September through November 2019 and a presentation on the Latinx Heritage Committee's work, achievements, and upcoming events. (Supervisor Wagenknecht)

**C. 11:45 AM**

Director of Housing and Homeless Services requests adoption of a resolution approving a loan with Satellite Affordable Housing Associates (SAHA) for a maximum of \$500,000 from the Affordable Housing Fund and \$750,000 from awarded Homeless Emergency Aid Program (HEAP) funding for Manzanita Family Apartments in Napa and authorizing the Chair to sign all documents related to the loan.

**D. 1:30 PM**

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (see NCFCWCD Agenda).

**10. ADMINISTRATIVE ITEMS****Community Resources & Infrastructure**

- A. County Counsel and Director of Planning, Building and Environmental Services seek direction from the Board of Supervisors on the preparation of an ordinance to maintain the status quo by prohibiting commercial cannabis, and on holding community outreach meetings regarding commercial cannabis in early 2020.

**General Admin & Finance**

- B. County Executive Officer requests the following actions regarding the Napa County Airport Advisory Commission:

1. Appointment of three of the following applicants representing the General Public, with the terms to commence immediately and expire September 17, 2022:

**Name**

Jack Bergin\*

Thornton Bunch\*

Tom Feutz

George Friedman

Vic Nienu  
Christian Palmaz  
Todd Walker\*

\*Recommended by the Airport Advisory Commission

2. Appointment of one of the following applicants representing the Wine/Hospitality Industry, with the term to commence immediately and expire September 17, 2022:

Name

James 'Bo' Barrett  
Christian Palmaz

3. Appointment of the following applicants, with the terms commencing immediately and expiring September 17, 2022:

Name

Representing

John Kempkey	Local Chamber of Commerce
Ronald Kraft	Local Education Industry

4. Appointment of the following applicant and waive the residency requirement, with the term commencing immediately and expiring September 17, 2022:

Name

Representing

Kristen Hannum Gregory	Napa Airport Pilots Association
------------------------	---------------------------------

5. Appointment of Planning Commissioner Andrew Mazotti to act as the non-voting Liaison between the Napa County Airport Advisory Commission and the Napa County Planning Commission, with the term being the same as the Liaison Commissioner's term on the Planning Commission.

## 11. LEGISLATIVE ITEMS

## 12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

## 13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

## 14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

## 15. CLOSED SESSION

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, SEPTEMBER 24, 2019 AT 8:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, SEPTEMBER 13, 2019 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)  
JOSE LUIS VALDEZ, Clerk of the Board