



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/17/2019

Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Susan Kuss, Management Analyst II - 707.253.4826  
**SUBJECT:** 2018-2019 Grand Jury Report

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### **RECOMMENDATION**

County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:

1. Approval of the response to the 2018-2019 Grand Jury Final Report "Enforcing Short-term Vacation Rental Codes in the Napa Valley;" and
2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

### **EXECUTIVE SUMMARY**

The County has received the following final report from the Grand Jury and has prepared responses to the findings and recommendations.

Final Report "Enforcing Short-term Vacation Rental Codes in the Napa Valley" was received on June 24, 2019;

If the Board approves the response, staff will transmit them to the Presiding Judge. Copies of the report are on file with the Clerk of the Board or may be accessed online through the Napa County Superior Court's website.

### **PROCEDURAL REQUIREMENTS**

1. Staff Report

2. Public Comment
3. Discussion, motion, vote on item.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The primary function of the Grand Jury is to examine all areas of local government: county, city, school districts and special districts. The Civil Grand Jury in Napa County conducts non-criminal investigations to ensure that government funds are judiciously used, services are effectively delivered and that all accounts are properly audited.

The Final Report "Enforcing Short-term Vacation Rental Codes in the Napa Valley" was received on June 24, 2019. Responses from the Director of Planning, Building & Environmental and Board of Supervisors are due to the Presiding Judge on September 23, 2019.

**SUPPORTING DOCUMENTS**

A . Grand Jury Response - Short-term Vacation Rentals

CEO Recommendation: Approve

Reviewed By: Helene Franchi