



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/17/2019

Agenda Placement: 10B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595
SUBJECT: Appointment to the Airport Advisory Commission

RECOMMENDATION

County Executive Officer requests the following actions regarding the Napa County Airport Advisory Commission:

1. Appointment of three of the following applicants representing the General Public, with the terms to commence immediately and expire September 17, 2022:

Name

Jack Bergin*
Thornton Bunch*
Tom Feutz
George Friedman
Vic Nienu
Christian Palmaz
Todd Walker*

*Recommended by the Airport Advisory Commission

2. Appointment of one of the following applicants representing the Wine/Hospitality Industry, with the term to commence immediately and expire September 17, 2022:

Name

James 'Bo' Barrett

Christian Palmaz

3. Appointment of the following applicants, with the terms commencing immediately and expiring September 17, 2022:

| <u>Name</u> | <u>Representing</u> |
|--------------|---------------------------|
| John Kempkey | Local Chamber of Commerce |
| Ronald Kraft | Local Education Industry |

4. Appointment of the following applicant and waive the residency requirement, with the term commencing immediately and expiring September 17, 2022:

| <u>Name</u> | <u>Representing</u> |
|------------------------|---------------------------------|
| Kristen Hannum Gregory | Napa Airport Pilots Association |

5. Appointment of Planning Commissioner Andrew Mazotti to act as the non-voting Liaison between the Napa County Airport Advisory Commission and the Napa County Planning Commission, with the term being the same as the Liaison Commissioner's term on the Planning Commission.

EXECUTIVE SUMMARY

There are currently seven openings on the Napa County Airport Advisory Commission. All current commissioners were required to re-apply, based on the updated by-laws. The County Executive Office advertised the openings and received applications from James 'Bo' Barrett, Jack Bergin, Thornton Bunch, Tom Feutz, George Friedman, Kristen Hannum Gregory, John Kempkey, Ronald Kraft, Vic Nienu, Christian Palmaz, and Todd Walker. After an initial 30-day application period, staff extended it for another 30 days to encourage additional applicants.

The Airport Advisory Commission has provided recommendations for the three representatives of the general public. Applicants wishing to represent specific industries or organizations may also submit recommendations from those entities, but the Airport Advisory Commission and staff are not making a recommendation for those seats. Only one seat, representing the wine/hospitality industry, has two applicants, Bo Barrett and Christian Palmaz. Currently, Mr. Barrett is on the Airport Advisory Committee, and is re-applying for this vacancy.

At the December 5, 2018 Planning Commission meeting, Commissioner Andrew Mazotti's appointment to act as the non-voting Liaison to the Napa County Airport Advisory Commission was unanimously approved (Meeting Minutes attached, Item 8C). The Board confirmed this appointment on January 15, 2019, noting the position would be reviewed annually. The Airport Advisory Commission by-laws state that the term of this appointment shall be concurrent with the Commissioner's term on the Planning Commission, so this action confirms that appointment and term.

PROCEDURAL REQUIREMENTS

1. Staff reports.

2. Public Comments.
3. Motion, second, discussion and vote on the item.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Airport Advisory Commission (AAC) was originally formed in 1969 with the mission of advising the Board of Supervisors on all matters pertaining to County Airport operations and making recommendations to the Board of Supervisors regarding Airport safety, annual budgets, use of Airport facilities, and a variety of other issues related to the Airport.

On May 7, 2019 the Board of Supervisors adopted Resolution No. 2019-54 revising the function, composition, and frequency of Airport Advisory Commission meetings to better assist Airport Management. The number of meetings was reduced from ten (10) to six (6) annually, and the membership was reduced to seven (7) voting members and one non-voting liaison Commissioner.

Upon the request of the Board of Supervisors, the Airport Advisory Commission shall:

- a. Advance and promote the interest of aviation to the public;
- b. Advise and support Airport Management on selected issues related to Airport policies and operations;
- c. Provide recommendations to Airport Management on selected actions that require Board of Supervisors approval;
- d. Work collaboratively with other agencies and local economic development efforts to effectively market the Airport as a community asset and advance the Airport's business interests; and
- e. Serve as an informational forum for community members and Airport users to receive and provide input on Airport and aviation related issues.

The seven voting Airport Advisory Commissioners will represent the following categories:

- 1 Three - General Public;
- 1 One - Napa County Airport Pilots Group or Club;
- 1 One - Local Chamber of Commerce;
- 1 One - Wine/Hospitality Industry with recommendations from a recognized wine or hospitality industry association;
- 1 One - Local Education industry with recommendations from a recognized school district, Napa Valley College, or other institution of higher education, or from a trades/vocational program.

Staff is requesting the waiver of the residency requirement for Kristen Hannum Gregory, as the representative of the pilot groups, as there is only one applicant, and she has been recommended by the Napa Airport Pilots Association.

The one non-voting Airport Advisory Commissioner will be appointed to represent and act as the liaison with the Napa County Planning Commission.

SUPPORTING DOCUMENTS

- A . James 'Bo' Barrett Application
- B . Jack Bergin Application
- C . Thornton Bunch Jr. Application
- D . Tom Feutz Application
- E . George Friedman Application
- F . Kristen Hannum Gregory Application
- G . John Kempkey Application
- H . Ronald Kraft Application
- I . Vic Nienu Application
- J . Christian Palmaz Application
- K . Todd Walker Application
- L . Planning Commission Minutes, December 5, 2018
- M . Timeline

CEO Recommendation: Approve

Reviewed By: Helene Franchi