



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday September 14, 2010 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A.** Clerk of the Board requests approval of minutes of the meetings held on:

1. June 8 (Supervisor Bill Dodd was excused), June 15 (Supervisor Brad Wagenknecht was excused), June 21 (Supervisor Diane Dillon was excused), June 22 (Supervisors Brad Wagenknecht and Diane Dillon were excused) June 29 (All Supervisors were present), and June 30, 2010 (Supervisors Brad Wagenknecht and Diane Dillon were excused)*;
2. July 13, 2010 (All Supervisors were present).

* Excused Supervisor will be recorded as abstained unless Supervisor indicates otherwise.

4. PRESENTATIONS AND COMMENDATIONS**A.** Director of Human Resources to introduce new County of Napa employees.**5. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**7. CONSENT ITEMS**Law & Justice

- A.** District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance that authorizes the District Attorney to sign an Underserved Victim Advocacy and Outreach Program for an Elder Abuse Prevention Project grant award with the California Emergency Management Agency for a maximum of \$156,250 for the term October 1, 2010 through September 30, 2011.
- B.** District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance that authorizes the District Attorney to sign an Anti-Drug Abuse Enforcement Program grant award with the California Emergency Management Agency for a maximum of \$164,481 for the term July 1, 2010 through June 30, 2011.

Public Safety

- C. Sheriff requests authorization to remove \$114,649 of fully depreciated fixed assets from the Sheriff's fixed asset inventory.

Human Services

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 6973 with the Department of Alcohol and Drug Programs, decreasing the maximum by \$288,305 for a new maximum of \$812,839 for the term October 1, 2007 through June 30, 2011 for the Safe and Drug Free Schools and Communities grant.

Community Resources & Infrastructure

- E. Director of Environmental Management requests authorization to close out the \$175 imprest cash account in the General Fund, Fund 1000 and establish a new imprest cash account of \$175 in the Animal Shelter Fund, Fund 4700.
- F. Director of Environmental Management requests adoption of a resolution authorizing the following:
1. Support of an application to the State of California Strategic Growth Council (SGC) under the Sustainable Communities Planning Grant program in the amount of \$458,000 for the period of October 1, 2010 to October 31, 2012 to obtain funding to establish the Napa County Carbon Reserve program to encourage reduction of energy use and the offset of greenhouse gas emissions; and
 2. Execution of the necessary grant documents by the Director of Environmental Management.
- G. Director of Public Works requests authorization to remove two Steril-KONI Column Hoists, \$57,915 fully depreciated fixed assets from the Public Work's fixed asset inventory.
- H. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 7294 with Post, Buckley, Schuh & Jernigan, Inc. (PBS&J) extending the term through June 30, 2011 with no change in maximum contract amount or scope of work to provide assistance in updating the Traffic Mitigation Fee program for the Napa County Airport Industrial Area.

General Admin & Finance

- I. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Internal Audit Memo for the Napa County Animal Shelter.

- J.** Chief Information Officer requests authorization to remove \$1,181,235 of fully depreciated fixed assets from the Information Technology Services' fixed asset inventory as of June 30, 2010.
- K.** Director of Human Resources requests the adoption of a resolution amending the Departmental Allocation List for Environmental Management Department as follows, effective September 18, 2010, with a net salary savings of approximately \$18,000 to the General Fund and a decrease in the number of full time equivalents.
1. Amend the Departmental Allocation List by :
 - a. Deleting:
 - i. One (1.00 FTE) Custodian
 - ii. One (.50 FTE) Office Assistant II and
 - iii. One (.75 FTE) Office Assistant II.
 - b. Adding:
 - i. One (1.00 FTE) Buyer I/II and
 - ii. One (1.00 FTE) Office Assistant II.
- L.** Director of Human Resources requests adoption of a resolution amending the Departmental Allocation List and Table and Index for the Mental Health Division of the Health and Human Services Agency, effective September 14, 2010 with a total projected net savings of \$115,000 and no net increase in FTE.
1. Amend the Departmental Allocation by:
 - a. Deleting:
 - i. One (1 FTE) Psychiatric Nurse and
 - ii. One (1 FTE) (MC) Staff Psychiatrist.
 - b. Adding:
 - i. Two (2 FTE) Mental Health Nurse Practitioners.
 2. Amend the Table and Index by adding Mental Health Nurse Practitioner.
- M.** Director of Human Resources requests adoption of a resolution regarding the following in the Human Resources Division of the County Executive Office, effective September 18, 2010.
1. Amend the Departmental Allocation List:
 - a. Deleting one (1) (M) Deputy Director, Employment and Compensation.
 - b. Deleting one (1) (M) Deputy Director, Labor Relations.
 - c. Adding one (1) (M) "at will" Deputy Director, Employment and Compensation.
 - d. Adding one (1) (M) "at will" Deputy Director, Labor Relations.
 2. Amend the appropriate policies as follows:
 - a. Amend Part I: Section 37C-3, Attachment 1, Part A, Management Compensation Plan - Management Non-Classified (Other) Eligibility List to add the Deputy Director, Employment and Compensation.
 - b. Amend Part I: Section 37C-3, Attachment 1, Part A, Management Compensation Plan - Management Non-Classified (Other) Eligibility List to add the Deputy Director, Labor Relations.
 - c. Amend Part I: Section 37C-1, Attachment 1, Part A, Management Compensation Plan - Management Classified Eligibility List to delete the Deputy Director, Employment and

Compensation.

- d. Amend Part I: Section 37C-1, Attachment 1, Part A, Management Compensation Plan - Management Classified Eligibility List to delete the Deputy Director, Labor Relations.
- N. Director of Human Resources requests adoption of a resolution approving total rates for CalPERS health plans for Public Service Employee Units - Supervisory and Non-Supervisory, Law Enforcement Units Supervisory and Non-Supervisory, Management and Confidential employees and eligible retirees effective January 1, 2011.
- O. Director of Human Resources requests adoption of a resolution revising total rates for Medical Eye Services vision plan effective January 1, 2011.
- P. Director of Human Resources requests:
1. Approval of and authorization for the Chair to sign Amendment No.5 to Agreement No. 6485 with Delta Dental of California, decreasing the self-funded Delta Dental PPO Plan administration charge from 8.3% to 7.6% and increasing the prefund amount from \$80,100 to \$99,000; and
 2. Approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 6937, with Delta Dental of California, increasing the monthly premium rate for the Delta Care Dental Health Maintenance Organization (DHMO) services from \$41.32 to \$43.67.

These plan changes are for the term January 1, 2011 through December 31, 2012.

- Q. County Executive Officer requests the Board's appointment of Tim Streblov as Napa County Fire Chief, effective July 1, 2010 to administer the County Fire Department and the Uniform Fire Code.
- R. County Executive Officer requests the following reappointments to serve on the Board of Directors of the Area Agency on Aging Serving Napa and Solano:

<u>Name</u>	<u>Representing</u>	<u>Term Expiration</u>
Carolyn Wrage	District 1	July 1, 2012
Kenneth P. Lee	District 4	July 1, 2012

- S. Second reading and adoption of an ordinance making technical changes to the procedures for lot line adjustments and certificates of compliance by amending Section 17.46.020 of Chapter 17.46, and Section 17.52.010 of Chapter 17.52 of the Napa County Code to clarify which lot line adjustment applications are ministerial and requiring preliminary title reports to be included in applications for certificates of compliance.

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**9. SET MATTERS OR PUBLIC HEARINGS****A. 9:00 AM**

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (See IHSS Agenda).

B. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (See LBRID Agenda).

C. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (See NBRID Agenda).

D. 9:30 AM PUBLIC HEARING

Director of Conservation, Development and Planning requests the Board hold a public hearing and consider adoption of a resolution rescinding prior resolutions and revising Napa County's local procedures for implementing the California Environmental Quality Act (CEQA) and the State CEQA Guidelines.

E. 10:00 AM

Director of Health and Human Services to provide a status report and requests possible direction to staff on the ambulance franchise process and development of a revised request for proposals for emergency ambulance services.

F. 11:00 AM

County Counsel requests consideration and adoption of a resolution of Findings of Fact and Decision on Appeal denying the appeal filed by Ms. Carol Kunze on behalf of the Napa Sierra Club, of a decision by the Director of Public Works to approve a Lot Line Adjustment filed by Lake Luciana LLC, for the property located on Barnett Road, Pope Valley, CA 94567 (Assessor's Parcel Nos. 018-260-017, 018-290-001, 018-290-002, and 018-290-013).

ENVIRONMENTAL DETERMINATION: Approval of a lot line adjustment is a ministerial action which is exempt from CEQA (14 CCR 15268; Friends of Sierra Madre v. City of Sierra Madre (2001) 25 Cal.4th 165).

(CONTINUED FROM AUGUST 24, 2010)

G. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

H. 2:00 PM

Community and Intergovernmental Affairs Manager requests discussion and conceptual approval of Special Projects Fund allocation principles and procedures.

10. ADMINISTRATIVE ITEMSCommunity Resources & Infrastructure

- A.** Director of Conservation, Development and Planning to provide a summary of regional planning efforts related to implementation of SB 375 (Steinberg) and development of a Sustainable Communities Strategy for the Bay Area, followed by Board of Supervisors discussion and possible direction to staff.
- B.** Director of Public Works requests the following actions be taken regarding the road projects listed below:
1. Present the results of the bid solicitations for the following projects funded with the General Fund contribution:
 - a. "Road Surface Treatments - Angwin and St. Helena Vicinities," RDS 10-40
 - b. "Road Surface Treatments - North Napa to Yountville Vicinity," RDS 10-41
 2. Provide recommendations for the award of the above contracts; and
 3. Authorization for the Chair to sign the above construction contracts consistent with the award recommendations.

General Admin & Finance

- C.** County Executive Officer requests that the Board make appointments to the Board of Directors of the Watershed Information Center and Conservancy of Napa County (WICC) from the following applicants with the terms of office to commence immediately and expire August 2014.

Applicant

Mitchell Klug

Representing

Napa County Resource Conservation District

Applicant (Choose one)

Christopher Nathaniel Hattich

Representing

Public at Large

Jason Lauritsen

Public at Large

Ina Pisani

Public at Large

Ronald E. Sheffer

Public at Large

11. LEGISLATIVE ITEMS**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

Titles: Director of Environmental Management
Director of Corrections

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative: Suzanne Mason, Human Resources Director
Employee Organization: Napa County Deputy Sheriffs' Association (Employee Unit and Supervisory Unit of the County of Napa)
Unrepresented Employees: Non-Classified Management, Classified Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 450 Tower Road, Napa, CA 94559
Agency Negotiator: Don Ridenhour, Napa County Department of Public Works
Negotiating Parties: Edward J. Hegarty
Under Negotiation: Price and terms of payment

D. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (One case)

16. ADJOURNMENT

**ADJOURN TO BOARD OF SUPERVISORS SPECIAL MEETING, MONDAY, SEPTEMBER 20, 2010 AT 8:30 A.M.
AT THE HALL OF JUSTICE, MAIN STREET CONFERENCE ROOM, 1125 THIRD STREET, NAPA, CALIFORNIA.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON SEPTEMBER 10, 2010 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board