



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/14/2010
Agenda Placement: 7G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for Don Ridenhour - Director
Public Works
REPORT BY: Nancy Owyong, Staff Services Analyst I - 253-4603
SUBJECT: Removal of Fixed Asset from Public Works inventory

RECOMMENDATION

Director of Public Works requests authorization to remove two Stertil-KONI Column Hoists, \$57,915 fully depreciated fixed assets from the Public Work's fixed asset inventory.

EXECUTIVE SUMMARY

Public Works is requesting the removal of the Stertil-KONI Column Hoists from the departmental fixed asset inventory. The vehicle hoists located at the Equipment Pool yard at 3075 California Boulevard were traded-in when they were replaced in June 1997 but not removed from the inventory.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Public Works is requesting the removal of Asset ID No. 20600017- Stertil-KONI Column Hoists from the departmental inventory list. The hoists located at the Equipment Pool at 3075 California Boulevard were traded-in when they were replaced in June 1997. The vehicle hoists were fully depreciated and listed on the inventory list at \$57,915.

At the time of the trade-in the vehicle hoists were not removed from the inventory list, the discrepancy was noted by the Napa County Auditor-Controller's Office. To correct this, Public Works is requesting removal of this item from the department inventory list.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi