



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/14/2010  
Agenda Placement: 7C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Janice Donovan for Koford, Douglas - Sheriff-Coroner  
Sheriff  
**REPORT BY:** Janice Donovan, Sheriff's Administrative Manager - 259-8674  
**SUBJECT:** Removal of fixed assets from Sheriff's inventory

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### **RECOMMENDATION**

Sheriff requests authorization to remove \$114,649 of fully depreciated fixed assets from the Sheriff's fixed asset inventory.

### **EXECUTIVE SUMMARY**

This action will remove fully depreciated, obsolete and unusable equipment and three boats owned by the State of California from the Sheriff's fixed asset inventory.

### **FISCAL IMPACT**

Is there a Fiscal Impact?            No

### **ENVIRONMENTAL IMPACT**

There is no Environmental Impact for this item.

### **BACKGROUND AND DISCUSSION**

This action will remove the following fully depreciated items from the fixed asset inventory:

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BU 23500: Asset ID 00004922	Video Camera	5,519.48
BU 23500: Asset ID 00004996	Video Camera	5,519.48
BU 23700: Asset ID 00002385	1993 Jet Craft Boat	29,622.45
BU 23700: Asset ID 00002385	1995 Alum Boat	34,234.28
BU 23700: Asset ID 00002387	1991 Almar Boat	39,753.29
	Total	\$114,648.98

The video cameras were purchased in 1998, are outdated and no longer usable. The three boats listed are fixed assets of the State of California Department of Boating and Waterways, not the County of Napa. The boats were purchased with grant funding and the State of California is the legal owner while the County is the registered owner.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan