



Agenda Date: 9/13/2005  
Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreement with Allen, Shea & Associates

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Allen, Shea & Associates for a maximum of \$10,000 for the term September 13, 2005 through October 31, 2005 to provide assistance in implementing the Children's Health Initiative in Napa County.

### **EXECUTIVE SUMMARY**

Allen, Shea & Associates will organize and facilitate community planning meetings and prepare the five-year Maternal Child Health Community Needs Report for submission to the State Maternal Child Health Department.

### **FISCAL IMPACT**

|                                   |   |
|-----------------------------------|---|
| Is there a Fiscal Impact?         | Yes   |
| Is it currently budgeted?         | Yes   |
| Where is it budgeted?             | Public Health   |
| Is it Mandatory or Discretionary? | Discretionary   |
| Discretionary Justification:      | HHSA received \$10,000 from the State Maternal Child Health Division for this specific purpose. |
| Is the general fund affected?     | No  |
| Future fiscal impact:             | The agreement terminates October 31, 2005.  |
| Consequences if not approved:     | The funding will revert to the State.   |

Additional Information:                      None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Every five years the State Maternal Child Health (MCH) Branch requires local MCH jurisdictions to complete a comprehensive needs assessment and five year plan based on local MCH needs and perinatal indicators. This process includes selection of three objectives in collaboration with community stakeholders to be accomplished over the next five years. One objective for the 2004 MCH Five Year Plan was to increase the number of Napa County children with health insurance who are successful in accessing health care. Public Health, MCH stakeholders and others including First Five Children and Families Commission, Partnership HealthPlan of California, Queen of the Valley Hospital have joined forces to create the Children's Health Initiative (CHI) Coalition to address this issue of health insurance for children, so that low income children will have access to affordable health insurance coverage and a medical home.

The State MCH Branch has given MCH jurisdictions additional one-time monies in Fiscal Year 2005-2006 to address one of the identified needs in the local MCH needs assessment. Public Health is using this money to contract with Allen, Shea & Associates, a research, consultation and facilitation firm, to support key outreach, enrollment, retention and utilization objectives outlined in the CHI 2005 Action Plan. Activities will include stakeholder input sessions, Certified Application Assistor training, and outreach activities leading to the first stage of the CHI enrollment. These activities will serve to form the most practical strategies for maximizing use of Medi-Cal and Healthy Families as well as Healthy Kids, a new insurance product to be developed by CHI in Napa County.

Allen, Shea & Associates is already working with the Children's Health Initiative, has extensive background and knowledge regarding this project, and is the most qualified local contractor to carry out the Scope of Work for this contract.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita