



Agenda Date: 9/13/2005
Agenda Placement: 6II

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
Emergency Services
REPORT BY: Patti DeWeese, Staff Services Analyst, 253-4197
SUBJECT: Acceptance of FY05 Homeland Security Grant

RECOMMENDATION

County Executive Officer/Director of Emergency Services requests acceptance of the Department of Homeland Security's Fiscal Year 2005 Homeland Security Grant Program award in the amount of \$493,992 to enhance the Napa Operational Area homeland security programs, law enforcement terrorism prevention programs and general ongoing emergency preparedness.

EXECUTIVE SUMMARY

The Department of Homeland Security-Office for Domestic Preparedness (DHS-ODP) provides funds to local governments through the State Office of Homeland Security for ongoing emergency preparedness focusing on homeland security. Napa County applied for and was awarded a total of \$493,992 under the FY05 Homeland Security Grant Program. This grant combines three grant programs into one grant as follows: State Homeland Security Grant Program (SHSP) (\$325,345), Law Enforcement Terrorism Prevention Program (LETPP) (\$125,543) and Emergency Management Preparedness Grant (EMPG) (\$54,147). (Since the award of this grant, the administration of the EMPG has been assigned to the State Office of Emergency Services.)

Under the direction of the Napa County Director of Emergency Services, the Napa Operational Area Terrorism Working Group was formed following the September 11, 2001 terrorist event in New York. Representatives of the various jurisdictions and agencies within the County and several County departments were invited to participate. The group provides a centralized place to share information, plan for a coordinated response to future disasters/events and provide input on all grant expenditures benefiting the entire Operational Area, thereby avoiding duplication of resources and efforts.

In accordance with Office of Homeland Security directives, grant expenditure decisions for the SHSP and LETPP portions of the grant must be voted on and approved by the Approval Authority Body of the Terrorism Working Group. The composition of the Approval Authority Body is mandated by the Office of Homeland Security and consists of the County Health Officer, County Fire Chief, Municipal Fire Chief, County Sheriff and a Municipal Chief of Police. The EMPG portion of the grant funds are administered by Napa County's Office of Emergency Services for

ongoing emergency preparedness programs. Napa County administers the FY05 Homeland Security Grant.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Emergency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Acceptance of the grant funds reduces the impact to the General Fund for maintaining and improving emergency preparedness/homeland security programs benefitting the entire Napa Operational Area.
Is the general fund affected?	Yes
Future fiscal impact:	There will be no future fiscal impacts. The performance period for this grant continues into Fiscal Year 2006/2007. The grant funds are currently budgeted in Fiscal Year 2005/2006, however if all projects are not completed, the balance of the grant funds will be rebudgeted in Fiscal Year 2006/2007 in order to complete the grant. These funds are made available on a reimbursement basis, therefore the County must obligate funds prior to seeking reimbursement.
Consequences if not approved:	Emergency programs throughout the Napa Operational Area would not be maintained at optimum levels. Projects such as the new CAD/RMS and County microwave system, begun during the FY04 Homeland Security Grant Program, would have to rely on General Fund dollars to keep the projects on track.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The DHS-ODP continues to provide funds to local governments through the State Office of Homeland Security for ongoing emergency preparedness focused on homeland security at the local/Operational Area level. The Napa County Office of Emergency Services applied for and was awarded a total of \$493,992 in grant funds under the FY05 Homeland Security Grant Program. This grant combines three grant programs into one covering the following programs: State Homeland Security Grant Program (SHSP) (\$325,345), Law Enforcement Terrorism Prevention Program (LETPP) (\$114,500) and Emergency Management Preparedness Grant (EMPG) (\$54,147); the administration of the EMPG has since been moved to the State Office of Emergency Services.

The Napa Operational Area consists of all jurisdictions and signatory special districts located within the

boundaries of Napa County which have an emergency response role during an emergency or disaster affecting Napa County. The County of Napa is the designated lead agency by the Memorandum of Understanding for the Napa Operational Area.

The Napa Operational Area Terrorism Working Group, in accordance with Office of Homeland Security guidelines, has developed and approved the proposed grant expenditure plan for the SHSP and LETPP portions of the grant through their Approval Authority Body. Grant funds are used to benefit all jurisdictions and disciplines in the Napa Operational Area. The Terrorism Working Group Approval Authority Body has approved the following plan for expenditures in the amount of \$439,845 for the FY05 Homeland Security Grant Program grant funds:

1. Central Dispatch – CAD/RMS project - \$140,000
2. County Microwave Upgrade Project - \$110,000
3. Equipment/Training/Exercise - \$178,898*
4. Program Administration (2.5%) - \$10,947

*The funds approved for Equipment/Training/Exercise will be used to purchase such things as supplies for medical caches, search and rescue equipment, enhanced equipment for haz mat personnel etc. Training courses and full scale field exercises complete the expenditures in this category.

The CAD/RMS project funds will continue to assist with the project to replace the current outdated Central Dispatch system. The microwave upgrade will continue the project to update and replace microwave repeater systems and create a simulcast radio/microwave system for use by all Operational Area public safety agencies. Program administration is provided by Napa County's Office of Emergency Services and includes grant oversight as well as coordination of purchasing, training and exercises.

The EMPG portion of the grant funds (\$54,147) are administered by the Napa County Office of Emergency Services for ongoing emergency preparedness programs. \$14,000 of these funds are passed through to the City of Calistoga to assist in the enhancement of their emergency services program. The terms of this portion of the grant require an equal match; since a portion of the award is being passed on to the City of Calistoga, both the County and the City provide their respective matches with portions of the salaries of the Emergency Services Managers for the County (\$40,147) and the City of Calistoga (\$14,000).

Acceptance of this grant will further enhance the level of emergency preparedness provided to the citizens of Napa County and its local jurisdictions.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey