



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/12/2017

Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Mallika Ramachandran, Engineering Manager - 259-8194

SUBJECT: Amendment No. 1 to WRECO Professional Services Agreement No. 170826B-17

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170826B with WRECO increasing the amount by \$600,000 for a new Fiscal Year 2017-18 maximum of \$900,000 for continued on-call engineering support services and staff augmentation for the Storm 2017 projects.

EXECUTIVE SUMMARY

During the January 2017 storm event, significant damage occurred at several roads sites. On January 31, 2017 the Board of Supervisors approved \$1,000,000 (from a reduction in the General Fund operating contingency) to start moving forward with these repairs. The Board also approved \$11,744,260 total for the six Storm projects as part of the Fiscal Year 2017-18 County budget to commence construction in advance of receiving Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) reimbursement approval. Staff is working with FEMA and FHWA on funding approval for these projects. On April 4, 2017 the Board awarded a contract to WRECO for work related to the Storm 2017 event.

WRECO's team has been assisting the County with the various storm projects and on the six high priority storm repair projects and on the Roads Department emergency repair projects. The county requires ongoing support from WRECO's team on the storm projects that are currently in various stages of review for funding approval, environmental clearance, permitting, bid phase and construction phases. Approval of this amendment to increase the contract amount by \$600,000 for Fiscal Year 2017-18, for a new maximum of \$900,000, will allow for continued on-call engineering support services and staff augmentation for the Storm 2017 projects. The contract allows for auto-renewal for additional five years (terms June 30, 2022). The maximum allowed on a contract for the future fiscal years will go back to being \$300,000 per fiscal year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	In Roads Capital Improvement Program storm budgets. On January 31, 2017 the Board of Supervisors approved \$1,000,000 (from a reduction in the General Fund operating contingency) to start moving forward with these repairs. The Board also approved \$11,744,260 total for the six Storm projects as part of the Fiscal Year 2017-18 County budget to commence construction in advance of receiving Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) funds.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of Amendment No. 1 to Agreement No. 170826B with WRECO to increase the contract amount by \$600,000 for Fiscal Year 2017-18 for a new maximum of \$900,000. It will allow for continued on-call engineering support services and staff augmentation for the Storm 2017 projects. The agreement auto-renews for 5 additional years (terms June 30, 2022). The maximum allowed per fiscal after current fiscal year will go back to being \$300,000 per fiscal year.
Is the general fund affected?	No
Future fiscal impact:	Future fiscal impact will be for ongoing engineering support services.
Consequences if not approved:	If the amendment is not approved, WRECO will not be able to provide construction support services for the six high priority projects (and the projects cannot be implemented), support Roads on the emergency repair projects and support the County on the remaining storm projects.
Additional Information:	<p>Approximately \$300,000 is expected to be invoiced for July for completing the design, bid, emergency permitting packages, CEQA, environmental monitoring, etc., for the six projects (Redwood Road MPM 1.31, Redwood Road MPM 4.25, Redwood Road MPM 5.07, Wooden Valley MPM 2.75, Berryessa Knoxville MPM 4.4 and Howell Mountain Road MPM 3.62); and preparing technical reports, emergency permitting packages and environmental monitoring for additional four projects by Roads (Stagecoach Canyon, Wooden Valley MPM 3.0, Dry Creek MPM 10.75, Oakville Culvert); and preparing and coordinating FHWA DAF funding approvals for eight FHWA sites (DAF 1 - Silverado Trail MPM 18.04, DAF 2 - Howell Mountain Rd. MPM 3.62, DAF 3 - Pope Canyon MPM 7.20, DAF 4 - Wooden Valley Rd MPM 3.0, DAF 5 - Wooden Valley Rd MPM 2.75, DAF 6 - Berryessa Knoxville Rd MPM 4.4, DAF 7 - Wooden Valley Rd MPM 2.5 DAF 8 - Wooden Valley Rd MPM 3.1) and various other staff support services.</p> <p>The additional \$600,000 budget request includes and not limited to the following tasks:</p> <ul style="list-style-type: none">I Construction support service for the ten projects - RFI, Submittal, Field changes, Environmental monitoring, Permit closeout packages, etc. -

approximately \$200,000

- | Engineer's Report, Estimates, Justification, Benefit/Cost Analysis for 30 sites - approximately \$150,000
- | Emergency Protective Measure Package Development & Management and Implementation - approximately \$30,000
- | Funding application, budget support, request for authorization for PE and Con (FHWA), NEPA Technical Reports for the 8 FHWA funded projects, etc. - approximately \$20,000
- | Tier 2 Design/Environmental Services - To start design for the 3 high priority projects - 30% Design Development for DAF 1 -Silverado Trail MPM 18.04, DAF 3 - Pope Canyon MPM 7.20 and 108 Brookside Drive.- approximately \$200,000

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

During the January 2017 storm event, significant damage occurred at several roads sites. On January 31, 2017 the Board of Supervisors approved \$1,000,000 (from a reduction in the General Fund operating contingency) to start moving forward with these repairs. The Board also approved \$11,744,260 total for the six Storm projects as part of the Fiscal Year 2017-18 County budget to commence construction in advance of receiving Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) reimbursement approval. Staff is working with FEMA and FHWA on funding approval for these projects. On April 4, 2017 the Board awarded a contract to WRECO for work related to the Storm 2017 event.

WRECO's team has been assisting the County with the various storm projects and on the six high priority storm repair projects and on the Road's emergency repair projects. The county requires ongoing support from WRECO's team on the storm projects that are currently in various stages of review for funding approval, environmental clearance, permitting, bid phase and construction phases. The original contract amount was for \$300,000 per fiscal year. Most of the FY 17-18 contract amount was expended on completing the design, environmental review and permitting of the six high priority storm repair projects and the emergency repair projects undertaken by Roads staff. Additional contract allocation is required to provide construction supports services for the six high priority storm repair projects and to continue providing engineering support for the remaining projects. The budget to provide engineering, environmental, permitting, construction support services, etc., are included in the budget for the six projects and this amendment is the mechanism to utilize the approved budget.

Approximately \$300,000 is expected to be invoiced for July for completing the design, bid, emergency permitting packages, CEQA, environmental monitoring, etc., for the six projects (Redwood Road MPM 1.31, Redwood Road MPM 4.25, Redwood Road MPM 5.07, Wooden Valley MPM 2.75, Berryessa Knoxville MPM 4.4 and Howell Mountain Road MPM 3.62); and preparing technical reports, emergency permitting packages and environmental monitoring for additional four projects by Roads (Stagecoach Canyon, Wooden Valley MPM 3.0, Dry Creek MPM 10.75, Oakville Culvert); and preparing and coordinating FHWA DAF funding approvals for eight FHWA sites (DAF 1 - Silverado Trail MPM 18.04, DAF 2 - Howell Mountain Rd. MPM 3.62, DAF 3 - Pope Canyon MPM 7.20, DAF 4 -Wooden Valley Rd MPM 3.0, DAF 5 -Wooden Valley Rd MPM 2.75, DAF 6 -Berryessa Knoxville Rd MPM 4.4, DAF 7 -Wooden Valley

Rd MPM 2.5 DAF 8 -Wooden Valley Rd MPM 3.1) and various other staff support services.

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula