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Agenda Date: 9/12/2017

Agenda Placement: 10B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Greg Clark - Agricultural Commissioner  
Agricultural Commissioner

**REPORT BY:** Ben Guerrieri, Management Analyst I - 707-253-4197

**SUBJECT:** Authorization of Out Of Country Travel for Supervisor Dillon and Chair Ramos to attend the Great Wine Capitals General Assembly Conference

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### **RECOMMENDATION**

County Executive Officer requests authorization for out of country travel for Supervisor Dillon and Chair Ramos to attend the Great Wine Capitals General Assembly Conference in Valparaiso, Chile from October 30 - November 13, 2017.

### **EXECUTIVE SUMMARY**

On August 7, 2007, the Board approved the Great Wine Capital (GWC) policy [Part 1, Section 8B, Rule 24-E], which provides for the involvement of Napa County officials in the Great Wine Capitals. Today's action will authorize out of country travel for Supervisor Dillon and Chair Ramos to attend the Great Wine Capitals General Assembly in Valparaiso, Chile from October 30 - November 13, 2017, at a cost not to exceed \$17,500. Supervisor Dillon will attend as Official Delegate and Chair Ramos will attend as Delegate on behalf of Napa County.

### **PROCEDURAL REQUIREMENTS**

1. Staff Report
2. Public Comment
3. Recommendation; motion, second, discussion, vote on item

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	\$17,500 is currently budgeted for this purpose in the Agricultural Commissioner/Sealer budget (16000-01).
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The County Board of Supervisors have discussed the County's involvement in the Great Wine Capitals on several occasions and have decided on its importance to the Napa County wine industry with the participation of County officials. Section (E) of Part 1, Section 8B, Rule 24 of the Napa County Policy Manual establishes the policy for appointments of Napa County representatives to the Great Wine Capitals General Assemblies.
Is the general fund affected?	Yes
Future fiscal impact:	It is anticipated the County will participate in future years and the cost of attending the Great Wine Capitals will be budgeted accordingly.
Consequences if not approved:	Napa County and the industry representatives would not benefit from the County's participation.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Global Network of Great Wine Capitals (GWC) is an organization that works to encourage international winery tourism as well as economic, academic and cultural exchanges between the regions that are members. The Board of Supervisors have agreed on the importance of County officials participating in the GWC program due to the global nature of the wine business in Napa County and the forum created by the GWC to discuss issues of economic significance to the County and the local wine industry.

On August 7, 2007, the Board approved the GWC Policy, which can be found in the "Rules of Conduct of Business" section in the Napa County Policy Manual, Part 1, Section 8B, Rule 24-E, which provides for the involvement of Napa County officials in the GWC program. Today's action will confirm Supervisor Dillon and Chair Ramos to represent the County at the Great Wine Capitals 2017 General Assembly conference in Valparaiso, Chile, from October 30 - November 13, 2017, and authorize out of country travel for those attending the conference at a cost not to exceed \$17,500. Supervisor Dillon will attend as Official Delegate and Chair Ramos will attend as Delegate on behalf of Napa County.

On September 20, 2016, the Board approved a motion by Keith Caldwell, seconded by Brad Wagenknecht, approving appointment of Supervisor Diane Dillon as Official Delegate through 2018, at which time a new County representative will be appointed for a four (4) year term to rotate representation through the entire Board. The motion passed 5-0.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri