



Agenda Date: 9/12/2006  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No. 2 to Agreement with Buckelew Programs

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 4065 with Buckelew Programs, Inc., increasing the amount by \$15,411 for a new maximum of \$320,967, revising the Scope of Work to incorporate performance measures, and revising the contractor's budget for the operation of an alternative housing program for mentally ill adults for Fiscal Year 2006-2007.

### **EXECUTIVE SUMMARY**

Buckelew Programs, Inc. provides residential mental health services to mentally ill adults. Approval of the requested amendment will increase the maximum compensation for services this fiscal year, revise the contractor's budget accordingly, and incorporate performance measures.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that there is no specific mandate for the service. However, the County has an agreement with the State Department of Mental Health requiring the County to provide necessary services to severely mentally ill individuals at the appropriate level of care. The provision of these services by this specific contractor is discretionary.

In spite of having requested for cost of living adjustments, this contractor has not received an increase in funding for the provision of these programs for the past three fiscal years. An adjustment is now necessary in order for the contractor to retain staff and maintain the same level of care for 13 clients who would otherwise be at risk of homelessness or placement in a more restrictive setting. The increase in the agreement maximum reflects a cost of living adjustment of approximately five percent.

Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2007, the agreement contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved, the Mental Health Department will be unable to compensate the contractor for the cost of operating the programs at the current level of service, which would likely put some clients at risk of requiring more restrictive and expensive levels of care.
Additional Information:	Approximately 25 percent of the agreement is funded by Short-Doyle/Medi-Cal billing revenues. The remaining 75 percent of the agreement is funded by the Vehicle License Fee and Sales Tax Realignment funds that are received annually in the Mental Health Department. If Realignment funds are exhausted, this program may be funded by County General Funds.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The current agreement with Buckelew Programs, Inc., provides for services for the Residential Support Services (RSS) Program and the Supportive Living Program (SLP):

- 1 The RSS Program provides 24-hour care, support, and supervision in homelike settings for adults aged 18 years and older who are seriously affected by a mental illness, unable to provide care for themselves, and can benefit from non-pressured, non-time-limited group living. A vast majority of clients referred to Buckelew's RSS program come from locked institutional settings and have had repeated hospital admissions or very long-term hospital stays. This Program provides an alternative to highly restrictive, costly placements. The Program accommodates up to six residents at any one time.
- 1 The SLP component of the agreement provides for residential services for the growing population of semi-independent mental health clients in transition from a higher level of care such as a Board and Care home or group home to independent living. The program provides housing and an appropriate level of clinical support to resident clients. HHS currently has two houses on the grounds of Napa State Hospital with a total of seven beds for this Program. Program services are also provided to clients receiving mental health case management services at community housing sites in Napa County.

Approval of the requested amendment will allow a revision to the Scope of Work to incorporate performance measures. It will also provide the first cost of living adjustment in three years to the contractor for the operation of an alternative housing program for mentally ill adults for Fiscal Year 2006-2007.

The Agency has an executed Business Associate agreement with this provider on file.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita