



Agenda Date: 9/12/2006
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Mary Butler - Chief Probation Officer
Probation
REPORT BY: Lynn Perez, Staff Services Manager, 253-4126
SUBJECT: Maintenance Contract

RECOMMENDATION

Chief Probation Officer request approval of and authorization for the Chair to sign an agreement with Identix, Inc. for a maximum of \$6,411 for the term September 13, 2006 through June 30, 2007 for maintenance of LiveScan equipment.

EXECUTIVE SUMMARY

Under proposed agreements, Identix, Inc. will provide vital maintenance and repair services for software and hardware associated with three LiveScan machines located in the Sheriff's Office, the Department of Corrections, and the Probation Department (Juvenile Hall). This particular agreement will provide for maintenance of the equipment located at the Juvenile Justice Center, 9 hours per day, five days per week.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funding is appropriated in the 06-07 recommended budget for Juvenile Hall
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement provides vital matinenance and repair service for the department's LiveScan fingerprinting equipment.
Is the general fund affected?	Yes
Future fiscal impact:	LiveScan equipment support services will be an ongoing expense, and will be included in the department's requested budget.

Consequences if not approved: Vital fingerprinting systems will be suspended in the event of a system breakdown.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In July, 2005, the Board of Supervisors approved the initial purchase of three new Livescan machines for the Sheriff's Department, the Department of Corrections and the Probation Department, representing Phase I of the Automated Fingerprint Information System (AFIS). The three Livescan units were replacements for machines utilizing older technology which were no longer supported by the manufacturer. The Sheriff's Department System will fingerprint all prospective employees as required by County policy. It will also be used for law enforcement purposes. The Department of Corrections and the Probation Department (at the Juvenile Justice Center) use the machines during the booking process. For minors Livescan is part of the booking process for felony and misdemeanor offenses. The department processes approximately 250 bookings on an annual basis. In addition the department is required to fingerprint minors on probation per Prop 69 via Livescan. Prop 69 requires that existing probationers with specific charges be brought back to the Probation Department for DNA testing. Part of this process also includes the fingerprinting via Livescan.

The agreement before you today is for the maintenance and repair of the machine located at the Juvenile Justice Center. The agreement provides for coverage 9 hours a day, 5 days a week.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi