



Agenda Date: 9/11/2007
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Nancy Owyong, Staff Services Analyst I , 253-4603
SUBJECT: Space License Agreement City of Calistoga WIC Services at Community Center

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with the City of Calistoga for the Health and Human Services Women, Infant and Children federally funded nutritional program, for a term beginning on September 11, 2007 with a 30 day termination notice clause, at no cost to the County.

EXECUTIVE SUMMARY

For over 15 years the Women, Infant and Children nutritional program (WIC) has been providing services to the residents of Calistoga. The Program had been housed at the Calistoga Presbyterian Church. In March 2006, the Church notified WIC of a considerable increase in rent. The Calistoga Family Center offered to provide space to WIC at no charge, however the space would not be available for approximately six months. The City of Calistoga agreed to house the Program in the City Community Center on a temporarily basis at no cost. WIC now wishes to run the Program from the City Community Center on a permanent basis, and the City has consented to this arrangement.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

WIC provides supplemental foods, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk. This program is available to all Napa County residents.

WIC had been paying rent to the Calistoga Community Presbyterian Church for over the last fifteen years. After being notified of a rent increase from \$140 to \$400 the Program coordinator began looking for an alternative space. The Calistoga Family Center offered to house the Program but space would not be available for six months. The City of Calistoga made space available at its Community Center for a six month period or until space became available in the Calistoga Family Center, at no cost to the Program. The Program has been operating at the Calistoga Community Center since May 2006. The WIC Program would like to remain at the Community Center on a permanent basis, and the City has consented to that arrangement. There are several reasons to remain in the City's Community Center:

- | Participants have become familiar with the location
- | Location is within walking distance for many participants
- | Availability of parking and room to provide group class instruction

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi