



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday September 10, 2019 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Director of Human Resources to introduce new County employees.

- B. Presentation of a proclamation to Lindsay Stark, Deputy Director, Administrator of Alcohol and Drug Services and Catalina Chavez-Tapia, Chair of Napa County Alcohol and Drug Advisory Board, declaring September 2019 as "National Recovery Month" in Napa County.

- C. Presentation of a proclamation to Sarah O'Malley, Deputy Director/Mental Health Director declaring September 2019 "Suicide Prevention Month" in Napa County.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Law & Justice

- A. District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance document that authorizes the District Attorney to apply for and sign grant Subaward documents with the California Office of Emergency Services for the Victim/Witness Assistance Program in the anticipated amount of \$405,964 for the term of October 1, 2019 through September 30, 2020.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170611B with SVT Gruppe, Inc. reducing the amount by \$135,000 for a new annual maximum of \$50,000 for the term July 1, 2019 through June 30, 2020, adding Specific Term and Condition 3.4 to delegate authority to the Director to approve future amendments to the rate schedules, and incorporating Exhibit B-3 to increase the transportation and mileage rates and add new monthly service rates for security guard and transportation services to psychiatric hospitals for Health and Human Services Agency clients.

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of the following Certifications to enable the County to receive funding from the California Department of Veterans Affairs:
1. Agreement No. 170769B Annual Subvention Program Certificate of Compliance for Fiscal Year 2019-2020 for State subvention funding for the County Veterans Services Office; and
 2. Agreement No. 170770B Annual Medi-Cal Cost Avoidance Program Certificate of Compliance for Fiscal Year 2019-2020 committing the County to assist veterans in obtaining benefits from non-Medi-Cal funding sources.
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Stanford Youth Solutions, Inc., for a maximum of \$353,910 for the term September 1, 2019 through June 30, 2020, with a provision for a one year renewal, for the contractor to provide specialty mental health services in schools and in the community.

Community Resources & Infrastructure

- E. Director of Planning, Building and Environmental Services requests the following:
1. Approval of and authorization for the Chair to sign the following grant agreements for the term July 1, 2019 through June 30, 2020 for proposals of \$5,001 or greater for a total of \$34,000:
 - a. \$7,000 with Napa-Solano Audubon to fund 50% of an Environmental Education Coordinator for the 2019/2020 school year;
 - b. \$7,000 with Audubon Canyon Ranch to fund monitoring of heron and egret nesting sites in Napa County;
 - c. \$8,000 with Land Trust of Napa County to partially fund the purchase of a Utility Task Vehicle to be used for stewardship and conservation easement monitoring programs;
 - d. \$12,000 with Napa County Resource Conservation District (RCD) to fund facilitation of the Napa Youth Stewardship Council, an extracurricular environmental leadership club for up to 20 Napa County high school youth.
 2. Approval of the three following grant proposals totaling \$15,000, not requiring grant agreements:
 - a. \$4,200 with Friends of the Napa River to fund a citizen science data program that will collect scientifically-defensible data on dry-season streamflow in the Napa River;
 - b. \$4,500 with International Bird Rescue to fund the rescue and rehabilitation of 40 or more aquatic birds annually from Napa County; and
 - c. \$1,300 with Meghan Walla-Murphy to fund the purchase of equipment related to the development of a black bear website, maps, and community science program; and
 - d. \$5,000 with the California Department of Fish and Wildlife to fund the purchase of two depth finders to improve game warden patrol abilities on the Napa River, Lake Berryessa, and the sloughs of the Napa/Sonoma Marsh.
- F. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign an agreement with Selectron Technologies for a maximum of \$150,000 for the term September 10, 2019 through June 30, 2024 to provide managed hosting service for automated inspection scheduling.

- G.** Director of Public Works requests the following:
1. Award of the contract for the 2014 Napa Earthquake Minor/Major Structure Repairs Projects (RDS 18-06, and 18-07) to Ashron Construction of Santa Clara, California for their low base bid of \$170,900 and authorization for the Chair to sign the construction contract; and
 2. Approval of Budget Transfer No. DPW006 for the following (4/5 vote required):
 - a. Increase appropriation by \$191,170 in the Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by return of \$21,460 from Program R8300, DAF 17 - Old Sonoma Road MPM 2.27 in the Roads CIP Budget (Fund 2040, Sub-Division 2040500) and also from the use of a portion of the \$2.5 million loan from the Accumulated Capital Outlay Fund to the Roads Operations;
 - b. Increase appropriation by \$64,580 in Program R8350, DAF 24 – Silverado Trail MPM 0.16 in the Roads CIP Budget offset by increase in revenue from the transfer from the Roads Operations budget;
 - c. Increase appropriation by \$89,290 in Program R8360, DAF 20 – Silverado Trail MPM 1.47 in the Roads CIP Budget offset by increase in revenue from the transfer from the Roads Operations budget; and
 - d. Increase appropriation by \$37,300 in Program R8370, DAF 25 – Silverado Trail MPM 10.64 in the Roads CIP Budget offset by increase in revenue from the transfer from the Roads Operations budget.
- H.** Director of Public Works requests the following (4/5 vote required):
1. Approval to establish a new Roads Capital Improvement Project (Fund 2040, Sub-Division 2040500), SB1-Devlin Road Segment F (Program 20028);
 2. Approval of Budget Transfer No. DPW005 for the following:
 - a. Increase appropriations by \$460,000 in the SB1 Special Revenue Fund (Fund 2440, Sub-Division 1220052) with the use of its available fund balance to be transferred to SB1-Devlin Road Segment F Roads CIP project budget (Fund 2040, Sub-Division 2040500, Program 20028); and
 - b. Increase appropriations by \$460,000 in Program 20028 budget offset by an increase in revenue from the transfer from the SB1 Special Revenue Fund.

General Admin & Finance

- I.** Auditor-Controller requests adoption of a resolution establishing the tax rates for the Fiscal Year 2019-2020 Secured Tax Roll.
- J.** Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190297B with Intuitive Performance Solutions, Inc., increasing the agreement by \$4,950 to a maximum of \$8,250, with no other changes to the agreement, to assist with ongoing support for the SAS Financial Management budget system.
- K.** County Counsel requests approval of and authorization for the Chair to sign an agreement with ProCirrus Technologies Inc. for the term of September 10, 2019 through June 30, 2020 with provision for an annual automatic renewal each fiscal year for a maximum amount of \$23,433 for the first fiscal year and \$31,104 in subsequent fiscal years to provide cloud-based data storage services.

- L.** Director of Housing and Homeless Services requests adoption of a resolution authorizing the application and acceptance of 2019 California Emergency Solutions and Housing Grant program allocation not to exceed \$450,000 to assist persons experiencing or at risk of homelessness as authorized by SB 850 (Chapter 48, Statutes of 2018).
- M.** Director of Human Resources requests the adoption of a resolution amending the Table and Index of Classes, the Departmental Allocation List for multiple departments, and the appropriate personnel policy as follows, retroactive to July 27, 2019, with no net increase in full-time equivalents and no increase to the General Fund:
1. Amend the Table and Index of Classes by:
 - a. Adding Accountant Auditor I - Confidential (CON);
 - b. Adding Accountant Auditor II - Confidential (CON); and
 - c. Adding Senior Accountant Auditor - Confidential (CON).
 2. Amend the Departmental Allocation List for multiple departments as outlines in "Exhibit A" of the Resolution.
 3. Amend appropriate personnel policies as outlined in "Exhibit A" of the Resolution.
- N.** Director of Human Resources requests adoption of a resolution amending the Table and Index of Classes to reflect a salary increase for members of the Board of Supervisors, effective July 1, 2019, as authorized by Napa County Ordinance No. 1263.
- O.** Director of Human Resources and Director of Health and Human Services Agency request the adoption of a resolution amending the Departmental Allocation List for the Administration Division of the Health and Human Services Agency, as follows, effective September 21, 2019, with no net increase in full-time equivalents and no increase to the General Fund:
1. Delete one 1.0 FTE Office Assistant II.
 2. Add one 1.0 FTE Senior Office Assistant.
- P.** County Executive Officer and Risk/Emergency Services Manager request approval of and authorization for the Chair to sign Amendment No. 2 to Agreement 170365B with the Center for Volunteer and Nonprofit Leadership (CVNL) to increase maximum annual compensation by \$25,000, for a new maximum of \$50,000 extending the term of the agreement to June 30, 2020 with a provision for automatic annual renewal not to exceed an additional two years to provide Community Emergency Response Team (CERT) Class Instructor(s), Program Management, and supplies.
- Q.** County Executive Office and Risk/Emergency Services Manager request approval of and authorization for the Chair to sign the Memoranda of Understanding with Napa Valley College for assistance with shelter operations services during emergencies.

- R. County Executive Officer and Risk/Emergency Services Manager request the following actions regarding 2018 Homeland Security Grant Program grant funding:
1. Approval of Budget Transfer No. CEO004 increasing appropriations for the Emergency Services Grants subdivision budget by \$66,358 with offsetting revenues from federally funded FY2018 Homeland Security Grant Program (HSGP) funds originally approved in FY 2018-19; and
 2. Establishment of a capital asset in the amount of \$66,358 for the purchase of four (4) base station radio systems.

(4/5 vote required)

- S. County Executive Officer requests approval of Budget Transfer No. CEO003 increasing appropriations in the amount of \$107,000 from the CSA #4 fund balance to fund the Mondavi Farmworker Center Bathroom remodel. (4/5 vote required).
- T. County Executive Officer requests reappointment of Evy Warshawski to represent Creation of Arts and Culture Opportunities on the Arts and Culture Advisory Committee, with the term to commence on October 1, 2019 and expire September 30, 2022.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:30 AM

Recess to the Napa County Housing Authority (NCHA) special meeting (see NCHA Agenda).

B. 9:35 AM

County Counsel requests discussion with outside counsel regarding the status and results to date of Napa County's participation as a party in California Public Utilities Commission (CPUC) proceedings relating to wildfire prevention and mitigation and PG&E operations, including proceedings relating to utility practices in implementing Public Safety Power Shutdowns (PSPS) and other wildfire mitigation measures.

10. ADMINISTRATIVE ITEMSGeneral Admin & Finance**A.** County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:

1. Approval of the response to the 2018-2019 Grand Jury Final Report "Where's My Costco? A History of the Napa Pipe Project;" and
2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

B. County Executive Officer requests approval of the following actions regarding the 2018-2019 Grand Jury Final Report:

1. Approval of the response to the 2018-2019 Grand Jury Final Report "Enforcing Short-term Vacation Rental Codes in the Napa Valley;" and
2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

C. County Executive Officer and Clerk of the Board request acceptance of the updated 2019 Board of Supervisors meeting calendar.**D.** County Executive Officer requests the following actions regarding the Napa County Fire Services Advisory Committee:

1. Appointment of the following applicants to represent Alternate Volunteer Firefighter Members, with the terms commencing immediately and expiring September 10, 2021:

Name

Kenneth Van Oeveren

Jeffrey Rogers

2. Appointment of one of the following applicants to represent the Alternate Public Member, with the term commencing immediately and expiring September 10, 2021:

Name

Michael Cahill

Scott Upton

- E. County Executive Officer requests the following action regarding the Napa/Solano Area Agency on Aging Advisory Council:

Appointment of two of the following applicants, with the terms to commence immediately and expire September 10, 2021

Name

Yvonne Baginski

Brenda Burke*

Mary Kaufmann*

*Recommended by the Napa/Solano Area Agency on Aging Advisory Council

- F. County Executive Officer requests direction regarding updates to Napa County Policy Part 1, Section 8, as it pertains to the Board of Supervisors.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

- A. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9(c) and (d)(4))

Name of case/included proceedings:

The following California Public Utilities Commission adjudicatory proceedings:

1. I.15-08-019 (Investigation to Determine Whether PG&E's Organizational Culture and Governance Prioritize Safety)
2. R.17-05-010 (Proceedings to Consider Revisions to Electric Rule 20 (undergrounding))
3. R.18-10-007 (Implementing Electric Utility Wildfire Mitigation Plans Pursuant to Senate Bill 901)
4. R.18-12-005 (Proceedings to Examine Electric Utility De-Energization of Power Lines in Dangerous Conditions)
5. I.19-06-015 (Investigation Into PG&E's Maintenance, Operations and Practices; Possible Imposition of Penalties for 2017 Fires)

16. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, SEPTEMBER 17, 2019
AT 8:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, SEPTEMBER 6, 2019 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)
JOSE LUIS VALDEZ, Clerk of the Board