



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/10/2019

Agenda Placement: 6S

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Molly Rattigan, Deputy County Executive Officer - 253-4112
SUBJECT: Budget Adjustment for CSA #4

RECOMMENDATION

County Executive Officer requests approval of Budget Transfer No. CEO003 increasing appropriations in the amount of \$107,000 from the CSA #4 fund balance to fund the Mondavi Farmworker Center Bathroom remodel. (4/5 vote required).

EXECUTIVE SUMMARY

Today's requested action appropriates \$107,000 from the CSA #4 Fund to partially fund the remodel of the bathroom at the Mondavi Farmworker Center.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	CSA #4 Revenues
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Mondavi Center is in critical need of a bathroom remodel due to the age and wear of the facility. If the remodel is not funded, the Housing Authority will continue to rely on these funding sources to create temporary fixes each time there are maintenance issues.
Is the general fund affected?	No

Future fiscal impact: None, construction is expected to be complete by December 31, 2019.

Consequences if not approved: If this item is not approved, the Mondavi Farmworker Center will still require regular maintenance and temporary fixes on a bathroom that has exceeded its life span.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Mondavi Farmworker Center is in need of a bathroom remodel and upgrades due to the age and wear of the building.

The total cost of the bathroom remodel project is \$207,000. This includes construction of \$157,000, a contingency of \$31,400 and \$18,600 for Public Works for engineering and construction management. The Farmworker Committee wrote and successfully received a \$100,000 grant to offset the cost of construction.

CSA #4 is an annual assessment on vineyard owners in the County based on a flat rate per planted acre. The funds must be used to support farmworker housing including annual operations, maintenance or construction. The estimated available fund balance is approximately \$700,000.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi