



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/10/2019

Agenda Placement: 6R

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kerry Whitney for Minh Tran - County Executive Officer
Emergency Services
REPORT BY: Sandra Hage, Staff Services Analyst I - (707)253-4799
SUBJECT: Capital Asset Purchase - Base Station Radios

RECOMMENDATION

County Executive Officer and Risk/Emergency Services Manager request the following actions regarding 2018 Homeland Security Grant Program grant funding:

1. Approval of Budget Transfer No. CEO004 increasing appropriations for the Emergency Services Grants subdivision budget by \$66,358 with offsetting revenues from federally funded FY2018 Homeland Security Grant Program (HSGP) funds originally approved in FY 2018-19; and
2. Establishment of a capital asset in the amount of \$66,358 for the purchase of four (4) base station radio systems.

(4/5 vote required)

EXECUTIVE SUMMARY

The Board previously approved acceptance of the federally funded FY18 Homeland Security Grant Program (HSGP) for the period of September 1, 2018 - May 31, 2021. This item increases expenditures in the Emergency Services Grants subdivision in the amount of \$66,358 that has been carried over from Fiscal Year 2018-2019 for the purchase of four (4) base station radio systems.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	No
What is the revenue source?	FY2018 Homeland Security Grant Funds will reimburse the grant budget a maximum of \$66,358.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The purchase of base station radios will strengthen interoperable communications capabilities. Previous critical incident and exercise After Action Reports consistently highlighted the need to improve the County's interoperable communications capabilities.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	The lack of base station radios would continue to burden the County's interoperable communications capabilities.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

This item increases expenditures in the Emergency Services Grants sub-division in the amount of \$66,358 to fund a portion of the FY18 Homeland Security Grant Program (HSGP) carried over from Fiscal Year 2018-2019.

These funds are allocated for the purchase of four (4) base station radio systems to strengthen interoperable communication capabilities. Previous critical incident and exercise After Action Reports consistently highlighted the need to improve the County's interoperable communication capabilities. The installation of base station radios will greatly enhance the operational areas radio system simulcast footprint and will move the County closer to achieving the goal of creating a radio system capable of sustaining interoperable communications during emergencies. County Communications was consulted prior to applying for the grant funds, is in complete agreement and is fully prepared to install and optimize the base stations.

The grant terms require the County to purchase the equipment and services prior to receiving reimbursement from the grant funds. Therefore, approval of the budget transfer adjusting expenditures in the Emergency Services Grants subdivision is requested.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi