



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/10/2019

Agenda Placement: 6Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Kerry Whitney for Minh Tran - County Executive Officer
Emergency Services

REPORT BY: Sandra Hage, Staff Services Analyst I - (707)253-4799

SUBJECT: Emergency Services Memoranda of Understanding

RECOMMENDATION

County Executive Office and Risk/Emergency Services Manager request approval of and authorization for the Chair to sign the Memoranda of Understanding with Napa Valley College for assistance with shelter operations services during emergencies.

EXECUTIVE SUMMARY

In Napa County the role of Emergency Services is to provide Care and Shelter to protect life and reduce suffering during natural and human caused emergencies. The scope is divided into four functions: Care and Shelter, Emergency Assistance, Human and Medical Services, and Support for People with disabilities and access and functional needs. Napa County is the primary agency responsible for providing temporary shelter during large-scale emergencies and/or major disasters. This MOU agreement will enhance the County's operational response to meet the four functions specifically related to disaster response. The NVC Board approved this MOU agreement at it's meeting on August 8, 2019.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Napa Valley College will only be reimbursed for costs if the incident is a State or Federal Disaster. There is no direct fiscal impact to Napa County with this agreement.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: None

Is the general fund affected? Yes

Future fiscal impact: None

Consequences if not approved: none

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa Valley College (NVC) has operated as a shelter location during previous emergency and disaster incidents that have occurred in Napa County, including the Napa Fires Complex in October 2017. NVC is a shelter location in the Napa metropolitan area serving a large population sheltering up to 700 citizens. This agreement will formalize the County using the facilities for use as Shelters. Additionally, an area will be designated as an Animal Shelter and located outside but in close proximity for both citizens and evacuees small animals.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi