



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/10/2019

Agenda Placement: 10D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595

SUBJECT: Appointments to the Napa County Fire Services Advisory Committee

RECOMMENDATION

County Executive Officer requests the following actions regarding the Napa County Fire Services Advisory Committee:

1. Appointment of the following applicants to represent Alternate Volunteer Firefighter Members, with the terms commencing immediately and expiring September 10, 2021:

Name

Kenneth Van Oeveren

Jeffrey Rogers

2. Appointment of one of the following applicants to represent the Alternate Public Member, with the term commencing immediately and expiring September 10, 2021:

Name

Michael Cahill

Scott Upton

EXECUTIVE SUMMARY

There are currently three openings for Alternate members on the Napa County Fire Services Advisory

Committee. The County Executive Office advertised the openings and received four applications from Kenneth Van Oeveren, Jeffrey Rogers, Scott Upton, and Michael Cahill.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 11, 2013, the Board of Supervisors adopted Resolution 2013-67 approving creation of the Napa County Fire Services Advisory Committee (FSAC) to provide guidance on operational policies and procedures and serve in an advisory capacity to the Napa County Fire Chief and the Board of Supervisors. The Board of Supervisors policy on committees and commissions requires that changes in the bylaws of advisory boards be approved by the Board of Supervisors.

On August 29, 2017 the Board of Supervisors adopted Resolution 2017-134 amending the FSAC Bylaws removing the Napa County Liaison position and authorizing the Napa County Fire Department to act as the "liaison department" and the Fire Chief or designee to serve as "liaison officer" to the Commission for purposes of complying with the Maddy Act and changing the number of members necessary to complete a quorum.

On February 26, 2019 the Board of Supervisors adopted Resolution 2019-27 amending the FSAC Bylaws moving the time and date of the meetings from daytime hours to evening hours to increase attendance by the members of the volunteer stations, as well as changing the language in the Bylaws to make the information easier to decipher, such as the definition of membership, appointment and the recording of minutes.

The FSAC is composed of ten members as follows:

Voting Members

- | Three Volunteer Firefighters and Two Alternates
- | One Public Member and One Alternate
- | Three Cal-Fire/Napa County Fire Contract Members appointed by their representative members and two Alternates

Non-Voting Ex Officio Members

- | Three Ex-Officio Members (each Ex-Officio entity appointing its representative member) and One Alternate

Board of Supervisors Liaison

- I One Board of Supervisors Liaison. The Board of Supervisors may appoint a liaison who would be available on an as-needed basis.

SUPPORTING DOCUMENTS

- A . Kenneth Van Oeveren Application
- B . Jeffrey Rogers Application
- C . Scott Upton Application
- D . Michael Cahill Application
- E . Timeline

CEO Recommendation: Approve

Reviewed By: Helene Franchi