



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/10/2019

Agenda Placement: 10C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Mary Booher, Assistant County Executive Officer - 707-253-4153
SUBJECT: Approval of updated 2019 BOS meeting calendar

RECOMMENDATION

County Executive Officer and Clerk of the Board request acceptance of the updated 2019 Board of Supervisors meeting calendar.

EXECUTIVE SUMMARY

Consistent with Board policy, the Board of Supervisors adopted the 2019 calendar for Regular Board of Supervisors meeting on October 30, 2018. There is a need to update the calendar for the remainder of the year, to support the efficient conduct of business. By adopting these revisions, any meetings added through this action will be considered "regular meetings" under the provisions of the Brown Act.

Staff recommends the following changes:

- | Cancel November 5, 2019 meeting;
- | Schedule a Regular Meeting for November 12, 2019;
- | Cancel the tentative November 26, 2019 meeting;
- | Cancel December 3, 2019 meeting; and
- | Confirm a Regular Meeting for December 17, 2019 (previously scheduled as tentative).

The Board can adopt this calendar as presented, or make any revisions as appropriate.

PROCEDURAL REQUIREMENTS

1. Staff reports.

2. Public comments.
3. Motion, second, discussion and vote on the item.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Board adopted the 2019 calendar of meetings on October 30, 2018. In providing the Board with a recommended calendar, staff identifies high-priority travel needs of the Board members; including California State Association of Counties, the National Association of Counties, and Great Wine Capitals General Assembly; and balances these schedules with the expected demands of County business. Since adoption of the calendar, staff has received additional information, and is therefore proposing changes to the calendar for the remainder of 2019.

SUPPORTING DOCUMENTS

- A . 2019 BOS Meeting Calendar CURRENT
- B . 2019 BOS Meeting Calendar UPDATED

CEO Recommendation: Approve

Reviewed By: Helene Franchi