



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/1/2020

Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: John Tuteur - Recorder-County Clerk
Recorder - County Clerk

REPORT BY: John Tuteur, Assessor-Recorder-County Clerk - 253-4459

SUBJECT: Assessor-Recorder-County Clerk requests waiver of copy fees for property owners impacted by 2020 LNU Fire Complex

RECOMMENDATION

Assessor-Recorder-County Clerk requests Board authorization to waive fees for copies of official records; filed maps; assessor maps and assessor building records for the period of August 20, 2020 through June 30, 2021 for owners of properties impacted by the 2020 LNU Fire Complex.

EXECUTIVE SUMMARY

Assessor-Recorder-County Clerk requests Board authorization to waive fees for copies of official records (\$2.00 per page); filed maps (\$4.00 per page); assessor parcel maps (\$2.00 per page) and assessor building records (\$3.00 for first five pages) for owners of properties impacted by the 2020 LNU Fire Complex through June 30, 2021. These records are needed for insurance and rebuilding purposes.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	During the 2017 fee waiver period general fund revenues declined by approximately \$115.00 per month.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The Board of Supervisors is able to waive published fees in emergency circumstances.
Is the general fund affected?	Yes
Future fiscal impact:	The 2017 fee waiver process set a precedent which this fee waiver will continue.
Consequences if not approved:	Property owners who have suffered significant emotional and financial trauma will be impacted further by paying minor, copy fees.
County Strategic Plan pillar addressed:	Collaborative and Engaged Community Effective and Open Government
Additional Information:	

ENVIRONMENTAL IMPACT

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Assessor-Recorder-County Clerk requests Board authorization to waive fees for copies of official records (\$2.00 per page); filed maps (\$4.00 per page); assessor parcel maps (\$2.00 per page) and assessor building records (\$3.00 for first five pages) for owners of properties impacted by the 2020 LNU Fire Complex through June 30, 2021. These records are needed for insurance and rebuilding purposes. During the first six months of the 2017 calamity fee waiver the revenue loss was approximately \$115 per month.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Samuel Ross